

**- CERTIFIED PERSONNEL -**

**Recommendation for Employment**

To: Superintendent

From:

Date:

The Board of Education does not discriminate on the basis of race, color, national origin, age, religion, sex, genetic information, limitations due to pregnancy, childbirth, or related medical conditions, or disability in employment, educational programs or activities as set forth in Title IX and VI, and in Section 504.

**After consulting with the School Based Decision Making Council on \_\_\_/\_\_\_/\_\_\_, I have selected \_\_\_\_\_ to fill the position of \_\_\_\_\_.**

Start Date: \_\_\_/\_\_\_/\_\_\_ Rank: \_\_\_ Years Experience: \_\_\_ Previous District: \_\_\_\_\_

Fund/Budget to be charged: \_\_\_\_\_

Is this person being transferred from another position within the school system?  Y  N

If yes, please specify position and location employee is transferring from: \_\_\_\_\_

Is this an intern teacher?  Y  N

How was "Highly Qualified" status determined?  KTIP  PRAXIS  HOUSSE

Date vacancy was posted \_\_\_/\_\_\_/\_\_\_ . Was vacancy posted for thirty (30) days?  Y  N

(If not, was an emergency hiring waiver requested?  Y  N. This person cannot start work until an emergency hiring waiver has been granted from the KDE unless certain exceptions apply.)

Is this person's certification on file at the Board of Education?  Y  N

Question	AI/AN	A	B/AA	H/L	NH/OPI	W	O	ENS	TOTAL
1. How many eligible applicants received an official interview?									
1.a. Of these eligible applicants, how many also hold out-of-state credentials?									
1.b. Of these eligible applicants who received only one interview how many:									
Were hired?									
Declined the position?									
1.c. Of these eligible applicants who received multiple interviews, how many:									
Were hired?									
Were not hired?									
Declined the position?									
2. How many Not Full State Certified applicants received an official interview, and:									
Were hired?									
Were not hired?									
Declined the position?									

\_\_\_\_\_  
Signature Date

Review/Revised:6/17/2019