

Application for Change in School Assignment

Form to be used by resident students requesting assignment to a District school outside their attendance area/zone.

Student's Name _____
Last First Middle Initial

Home Address _____ Phone # _____

Present School District of Residence _____ Present Grade _____

Requested School _____ For School Year _____ Grade _____

Date of Request: _____

State the reason for requesting this change in assignment: If request is based on hardship, give full details of the hardship. _____

NOTICE

1. Transfers involving athletics will be in accordance with Kentucky High School Athletic Association (KHSAA) By-Laws.
2. Requests for changes in assignment for middle and high school students are considered incomplete until class scheduling information has been submitted to the prospective school.

NOTICE

I request that my child/children be transported to the following physical address:

By signing below, I confirm that I am aware that the Greenup County School District will continue to transport my child/children to the above address providing:

1. The school bus does not add either time or mileage or in any way alter the designated bus route in order to provide service;
2. Service is granted only if space is available on the bus;
3. The student obeys all rules and regulations of the Department of Transportation, and;
4. The parents submit a written request for such transportation.

Written request will be granted based on the above criteria and safety and need of the student.

The Superintendent/designee shall be the approving authority for transportation.

I UNDERSTAND THAT, IF APPROVED, THIS CHANGE IN ASSIGNMENT WILL BE GRANTED FOR ONLY ONE (1) SCHOOL YEAR AND THAT ANY SPECIAL TRANSPORTATION NEEDED IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN. THE ONE (1) YEAR ASSIGNMENT MAY BE REVOKED AT ANY TIME DURING THE SCHOOL YEAR DO TO 1) CLASS CAPS, 2) DISCIPLINARY ISSUES, 3) ATTENDANCE ISSUES, OR 4) ACADEMIC PROGRESS.

Parent/Guardian's Signature Date

At the school level, this application has been approved disapproved, reason _____

Principal's Signature Date

