

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

JANUARY 27, 2014

6:00 P.M.

G.C.H.S.

AGENDA

- I. ROLL CALL**
- II. REORGANIZATION OF BOARD**
- III. DELEGATIONS**
- Pages ...8-13 **IV. APPROVAL OF MINUTES**
- Pages ...14-19 **V. OLD BUSINESS**
- Pages ...20-31
 1. Payment MMS/WMS Roofing Project
 2. Local Planning Committee

- Pages ...32-65 **VI. NEW BUSINESS/CONSENT**
 1. Fund Raising/Building Use Requests
 2. Personnel

- Pages ...66-68 **NONCONSENT AGENDA**
- Page ...69
 1. Overnight Trip Requests
 2. Approve BOE 2014 Meeting Dates
 3. Proposed Amended 2013-2014 School Calendar
 4. Early Graduation Applications
 5. 2014-2015 Draft Budget Discussion
 6. SFCC Offer of Assistance

- Pages ...70-73 **VII. CLAIMS AND PAYROLL**
- Pages ...74-76 **VIII. BOARD REPORTS**
- Page ...77 **IX. EXECUTIVE SESSION- to discuss pending litigation**
- X. ADJOURNMENT**

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BOARD MEETING

January 27, 2014

6:00 P.M.

G.C.H.S.

TIME: 6:12pm

I. ROLL CALL

Mrs. Adkins X

Mr. Heineman X

Mr. Cotton X

Mrs. Wellman X

Mrs. Miller X

Point of Order

- School Board Member Appreciation
- Retirement Recognition: Deloris Dowdy, Earl and Geneva Belford

II. REORGANIZATION OF BOARD

BOARD SECRETARY

Heineman moved to appoint Steve Hall to serve as Board Secretary for the 2014 year. Miller seconded the motion.

VOTE 5-0

Wellman moved to appoint Glenna Wireman to serve as Assistant Board Secretary for the 2014 year. Heineman seconded the motion.

VOTE 5-0

BOARD TREASURER

Miller moved to appoint Scott Burchett to serve as Treasurer of the Board of Education for the 2014 year. Cotton seconded the motion.

VOTE 5-0

BOARD ATTORNEY

Miller moved to employ Jim Lyon, Jr. to serve as Board Attorney for the 2014 year, at a retainer fee of \$500.00 monthly. Heineman seconded the motion.

VOTE 5-0

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III. DELEGATIONS

1. **Tony Carr** – Camera system for security, RFP done for system to put out to bid to vendors, 4 have already inquired as to wanting to bid on the project, RFP discusses how many of each part are needed, current system so can conform to current, will be advertised and on district website.

IV. APPROVAL OF MINUTES – Pages 8-13

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held December 16, 2013, as submitted. Motion by **Heineman**, seconded by **Cotton**.

VOTE **5-0**

V. OLD BUSINESS

1. PAYMENT-MMS/WMS ROOFING PROJECT - Pages 14-19

Consider the recommendation of Superintendent Hall to approve payment to Carlon Roofing & Sheet Metal Inc. for services as of 12/19/13 in the amount of \$48,374.00 and final payment in the amount of \$40,080.00, as submitted. Motion by **Cotton**, seconded by **Heineman**.

VOTE **5-0**

2. LOCAL PLANNING COMMITTEE – Pages 20-31

Consider the recommendation of Superintendent Hall to approve the following as Community Members (3 Needed) for the reformation of the Greenup County School District's Local Planning Committee:

1. Mary Kay McGinnis-Ruark
2. Joe Taylor
3. Steve Logan

Motion by **Miller**, seconded by **Heineman**.

VOTE **5-0**

Consider the recommendation of Superintendent Hall to approve EEC to perform the Building Evaluation for the Local Planning Committee process in the amount of \$16,750.00. Motion by **Cotton**, seconded by **Heineman**.

VOTE _____

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Table motion to further discuss Building Evaluation company.

1st **Heineman** 2nd **Miller** Vote **5-0**

VI. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 32-65

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted. Motion by **Heineman**, seconded by **Wellman**.

VOTE **5-0**

**Note: Principal Approved Trips/Building Use Requests –review only- Pages

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Dean Kennard – Custodian

Perry Yates – Health/PE Teacher – MMS

Kenneth McGinnis – Route 1001 Bus Driver

Brandon Miller – Route 605 Bus Driver

Dennis Rice – MCJROTC Instructor GCHS

Andrew Zabrieszack – Assistant Boys Basketball Coach GCHS

Joseph Skeens – Boys Basketball Coach MMS

Rachel Baker – Cook/Baker – MMS 4 hrs.

Michelle Book – Cook/Baker – GES 4 hrs.

Kimberly Clark – Cook/Baker – MES 4 hrs.

Permanent Substitute Cooks (4 hrs. per day):

Kelly Lands – AES, WES, WMS

Wendolyn Floyd – GES, GCHS

Millard Miller – MES, MMS

Substitute Cook/Bakers: Amanda Geyer, Deborah Settles

Substitute Teachers: Kristi Dunaway, Brittany Hale

Substitute Paraeducators: Jean Tharp

Transfers:

Davina Walters from GES/GCHS to GES FMD classroom

Christy Bays – GES Cook/Baker from 6 to 8 hours per day

Naomi Morman – GES Cook/Baker from 4 to 6 hours per day

Leave Request:

Gary Clark-bus driver 11/7/13-2/21/14

Resignation:

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Amber Ferguson – Choral/Drama Teacher GCHS 1/13/14

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUEST – Pages 66-68

Consider the recommendation of Superintendent Hall to approve MMS Jr. Beta Club overnight trip request to Galt House, Louisville, Kentucky, on Thursday, February 20 through February 21, 2014, to attend Junior Beta Convention (using charter bus). Motion by Miller, seconded by Heineman.

VOTE 5-0

2. APPROVE BOE 2014 MEETING DATES – Page 69

Consider the recommendation of Superintendent Hall to approve the Board of Education 2014 meeting dates as follows:

January 27, 2014	6:00 PM	GCHS
February 24, 2014	6:00 PM	GCHS
March 24, 2014	6:00 PM	GCHS
April 28, 2014	6:00 PM	GCHS
May 19, 2014	6:00 PM	GCHS
June 23, 2014	6:00 PM	GCHS
July 28, 2014	6:00 PM	GCHS
August 25, 2014	6:00 PM	GCHS
September 22, 2014	6:00 PM	GCHS
October 27, 2014	6:00 PM	GCHS
November 17, 2014	6:00 PM	GCHS
December 15, 2014	6:00 PM	GCHS

Special meetings called on an as needed basis. Motion by Cotton, seconded by Wellman.

VOTE 5-0

3. PROPOSED AMENDED 2013-2014 SCHOOL CALENDAR

Consider the recommendation of Superintendent Hall to approve the proposed amended 2013-2014 school calendar as submitted. Removing Monday, February 17, 2014 as a professional development day and using it as an instructional day Motion by Heineman, seconded by Miller.

1st. – Heineman Amend original motion by removing Monday, May 26, 2014 (Memorial Day) as an instructional day. 2nd Adkins VOTE 5-0

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4. EARLY GRADUATION APPLICATIONS – Pages 70-73

Consider the recommendation of Superintendent Hall to approve the Early Graduation Applications for Erika Barber and Colten Melvin. Students have will complete necessary requirements for graduation. Motion by **Miller**, seconded by **Heineman**.

VOTE **5-0**

5. 2014-2015 DRAFT BUDGET DISCUSSION – Pages 74-76

Scott Burchett, Finance Director

Discussed 2014-2015 budget SEEK forecast, general fund balance, district allocation formula and contingency fund balance and estimated revenues with board members.

6. SFCC OFFER OF ASSISTANCE – Page 77

Consider the recommendation of Superintendent Hall to approve and accept the SFCC Offer of Assistance in the amount of \$18,206.00 and to escrow \$13,466.71 in the district's Capital Outlay Fund. Motion by **Heineman**, seconded by **Cotton**.

VOTE **5-0**

VII. CLAIMS AND PAYROLL – Pages 78-111

Claims and Payroll reviewed prior to BOE meeting by **Cotton**.

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by **Cotton**, seconded by **Heineman**.

VOTE **5-0**

VIII. BOARD REPORTS – Pages 112-256

1. Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report
6. Food Service Report
7. Technology Work Order Reports – 1.2.3.4.
8. Maintenance Work Order Report

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IX. EXECUTIVE SESSION

Consider the recommendation of Superintendent Hall to go into Executive Session at **7:14** p.m. in accordance with KRS 61.810 (1)(c) to discuss proposed or pending litigation against or on behalf of the district. Motion by **Wellman**, seconded by **Miller**.

VOTE **5-0**

MEETING CALLED BACK TO ORDER AT **7:24** P.M.

X. ADJOURNMENT

Heineman moved that the meeting adjourn at **7:25** P.M.
Cotton seconded the motion.

VOTE **5-0**