

**GREENUP COUNTY BOARD OF EDUCATION  
GREENUP, KENTUCKY  
BOARD MEETING**

**NOVEMBER 28, 2011**

**6:00 P.M.**

**GREENUP CO. HIGH**

**AGENDA**

- I. ROLL CALL**
- II. DELEGATIONS**
- Pages ...7-14 **III. APPROVAL OF MINUTES**
- IV. OLD BUSINESS**
  - 1. 2010-2011 Audit Report
  - 2. Transfinder Transportation Software
  - 3. Board Policy Revision-08.221 Grading-1<sup>st</sup> Reading
- Pages ...15-71
- Page ...72
- Page ...73
- V. NEW BUSINESS/CONSENT**
  - 1. Fund Raising Requests
  - 2. Personnel
- Pages ...74-81
- NONCONSENT AGENDA**
  - 1. Overnight Trip Requests
  - 2. School Improvement Plans Review
  - 3. MOA with Ramey-Estep Homes
  - 4. Creation of Instructional Aides-GES
  - 5. KETS Offer of Assistance
  - 6. Replacement Vehicle-Discussion
  - 7. Aesop-Substitute Software-Discussion
- Pages ...122-124
- Pages ...125-265
- Page ...266
- Pages ...267-269
- Pages ...270-271
- VI. CLAIMS AND PAYROLL**
- VII. MONTHLY BOARD REPORTS**
- VIII. EXECUTIVE SESSION- to discuss pending litigation**
- IX. ADJOURNMENT**

# Unofficial

## BOARD MEETING 6:00 P.M.

NOVEMBER 28, 2011

G.C.H.S.

TIME: 6:05pm

### I. ROLL CALL

Mrs. Adkins X

Mr. Heineman X

Mrs. Whitt X

Mrs. Wellman X

Mrs. Miller AB

### Point of Order:

- Laura Murphy, GCHS Ag. Teacher FFA presentation – Students presented: Dillon Tolliver, Santana Jordan, Kim Burton
- Warriors Chorus, Ms. Saltsman, WES – Singing from Christmas musical songs, December 15<sup>th</sup>
- Sue Davis, Principal GCHS – PLAN data and ACT results - Presented results & discussed initiatives to improve
- Dan Imes, Principal WMS – Explore data – Presented results & discussed initiatives to improve
- Nathan Sutton, Principal MMS – Explore data – Presented results & discussed initiatives to improve
- Diana Whitt, Assessment Coord.– MAP data – Presented results from a district perspective for the Fall MAP testing & explained MAP as a whole. Second round of MAP testing is in January and third round close to May.

### II. DELEGATIONS

None.

### III. APPROVAL OF MINUTES – Pages 7-14

Consider recommendation of Superintendent Hall to approve the minutes of the regular meeting held October 24, 2011, as submitted. Motion by Heineman seconded by Adkins.

VOTE 4-0

### IV. OLD BUSINESS

#### 1. 2010-2011 FINANCIAL AUDIT REPORT – Pages 15-71

Terry Fyffe, Fyffe Jones Group. Discussion.

Discussed the areas of the audit and what auditors look for during an audit. Unqualified Opinion was given for the audit in all areas. There were a couple of adjustments but overall the audit of the financial statements showed that the financial statements were fairly presented in all respects.

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### **2. TRANSFINDER TRANSPORTATION SOFTWARE** – Page 72

Discussion.

Consider the recommendation of Superintendent Hall to approve the reinstatement of the [Transfinder](#) Transportation Software in the amount of **\$9,700.00**, to be paid for from the General Fund-Transportation Department. Motion by **Wellman**, seconded by **Whitt**.

VOTE **4-0**

### **3. BOE POLICY REVISION-08.221-GRADING-1<sup>ST</sup> READING** – Page 73

Consider the recommendation of Superintendent Hall to approve 1<sup>st</sup> Reading of the revision to [Board Policy 08.221](#) Grading, as submitted. Motion by **Heineman**, seconded by **Whitt**.

VOTE **4-0**

## **V. NEW BUSINESS/CONSENT**

### **1. FUND RAISING REQUESTS** – Pages 74-81

Consider the recommendation of Superintendent Hall, to approve Fund Raising Requests as submitted. Motion by **Whitt** seconded by **Heineman**.

VOTE **4-0**

\*\*Note: [Principal Approved Trips](#) Requests –review only– Pages 82-121

### **2. PERSONNEL**

**Personnel for Board Information Only in accordance with KRS 160.390 (2)**

#### **EMPLOYMENT:**

Lillian Baldrige – Permanent Substitute Bus Driver

Charles Carter – transfer from Permanent Sub. Driver to Route #62

Angela Howard – 21<sup>st</sup> Century Community Learning Center Site Manager WES/WMS

Chris Rister – Permanent Substitute Bus Driver

Marvin Brown – transfer from Permanent Sub. Driver to Route #42

Substitute Cook/Bakers: Leigh Reed, Amanda Bloomfield, Donna McKnight,

Millard Miller, Paulette Stapleton, Jennifer Zornes

Substitute Bus Monitor: Chelsie Gilliam

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Substitute Paraeducators: Amanda Blanton, Virginia Johnson, Latisha Boyles  
Kyle Johnson – GCHS teacher - suspended with pay 10/24/11 (10 days) pending  
outcome of investigation

Volunteers: Brenda Angel, Brian Barker, Tracey Bentley, Jonathan Charles, Sarah  
Coyle, Eric Duncan, Lorrie Duncan, Paul Engle, Sharon Fulton, Charles Hall,  
Kathy Hall, Verna Howell, Betty Jordan, Joan Martin, Jillian Pulley, Clayton  
Stiltner, Brenda Wells, John Woods

Termination of Employment: Kristy Kelly substitute cook/baker, custodian

### FMLA:

Leann Burke – MMS teacher – 10/4/11 – 12/31/11

### FMLA Extension:

Leigh Ann Burke – MES Kitchen Manager through 11/18/11

### Resignations:

Stefanie Tucker – Read Right tutor GCHS 10/19/11

Traci Fisher – 21<sup>st</sup> Century Site Coordinator – WES/WMS 11/3/11

Randy Mullins – Bus Driver #42 11/4/11

Kyle Johnson – GCHS Teacher 6/30/12

Theresa Sullivan – WES Cook/Baker 11/14/11

Vicki Wireman – MES Academic Coach 11/14/11

Chris Rister – GCHS Custodian 11/18/11

## NONCONSENT AGENDA

### 1. OVERNIGHT TRIP REQUESTS – Pages 122-124

Consider the recommendation of Superintendent Hall to **approve**/disapprove  
WMS [Lego League](#) overnight trip request to Lexington, Kentucky, on Friday,  
December 2 – Saturday, December 3, 2011, to participate in Lego League  
Competition (using district van). Motion by **Heineman**, seconded by  
**Wellman**.

VOTE **4-0**

Consider the recommendation of Superintendent Hall to **approve**/disapprove  
[GCHS Girl's Softball](#) Team overnight trip request to Myrtle Beach, South  
Carolina, on Monday, April 2 – Friday, April 6, 2012, to participate in softball  
camp/tournament (parents transporting). Motion by **Heineman**, seconded by  
**Whitt**.

VOTE **4-0**

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Consider the recommendation of Superintendent Hall to **approve**/disapprove MMS [KYA overnight](#) trip request to Louisville/Frankfort, Kentucky, on Thursday, December 1 – Saturday, December 3, 2011, to compete in KYA Conference (using school bus). Motion by **Whitt**, seconded by **Wellman**.

VOTE **4-0**

### **2. SCHOOL IMPROVEMENT PLANS REVIEW** – Pages 125-265 [AES](#) [GES](#) [MES](#) [WES](#) [MMS](#) [WMS](#) [GCHS](#) [DISTRICT](#)

### **3. MOA WITH RAMEY ESTEP HOMES**

Consider the recommendation of Superintendent Hall to approve the Memorandum of Agreement with Ramey Estep Homes for Seven Challenge Drug Intervention Program as presented by Ms. Amy Schaffer, Ramey Estep Home. Motion by **Heineman**, seconded by **Adkins**.

VOTE **4-0**

### **4. CREATION OF 2 INSTRUCTIONAL AIDES-GES** – Page 266

Consider the recommendation of Superintendent Hall to approve the creation of 2 6-hour per day [Instructional Aide](#) positions at Greysbranch Elementary to be paid for by SBDM Section 6 funds for the remainder of 2011-2012 school year per request of Greysbranch Elementary. Motion by **Whitt**, seconded by **Heineman**.

VOTE **4-0**

### **5. KETS OFFER OF ASSISTANCE** – Pages 267-269

Consider the recommendation of Superintendent Hall to accept the KETS First Offer of Assistance in the amount of \$31,339 and match the offer from the General Fund. Motion by **Whitt**, seconded by **Heineman**.

VOTE **4-0**

### **6. VEHICLE REPLACEMENT-DISCUSSION**

Discussion concerning the replacement of vehicle damaged during hailstorm. Motion to purchase replacement van not to exceed \$14,000. Heineman, Wellman  
VOTE **4-0**

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### 7. AESOP SUBSTITUTE SOFTWARE-DISCUSSION – Pages 270-271 Discussion.

Consider the recommendation of Superintendent Hall to approve the purchase of the Aesop Substitute Software program in the amount of \$3,375.00 annual cost and \$3,000 one-time setup and training and implement for the 2012-2013 school year. Motion by Heineman, seconded by Adkins.

VOTE 4-0

### VI. CLAIMS AND PAYROLL – Pages 272-413

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by Whitt seconded by Wellman.

VOTE 4-0

### VII. MONTHLY BOARD REPORTS – Pages 414-422

1. Monthly Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund

### VIII. EXECUTIVE SESSION

Consider the recommendation of Superintendent Hall to go into Executive Session at \_\_\_\_\_ p.m. in accordance with KRS 61.810 (1)(c)(f) to discuss proposed or pending litigation against or on behalf of the district. Motion by \_\_\_\_\_ seconded by \_\_\_\_\_.

VOTE \_\_\_\_\_

~~MEETING CALLED BACK TO ORDER AT \_\_\_\_\_ P.M.~~

### IX. ADJOURNMENT

Whitt moved that the meeting adjourn at 8:33 P.M.  
Adkins seconded the motion.

VOTE 4-0