

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

APRIL 22, 2013

6:00 P.M.

GREENUP CO. HIGH

AGENDA

- I. ROLL CALL**
- II. DELEGATIONS**
- Pages ...9-16 **III. APPROVAL OF MINUTES**
- Page ...17 **IV. OLD BUSINESS**
 - 1. Amend 2012-2013 School Calendar
 - 2. School Nurse Greenup Co. Health Department
 - 3. 2013-2014 Final School Allocations
 - 4. Payment-Greenup County Schools-PACT
- Pages ...18-39
- Pages ...40-42
- Pages ...43-46 **V. NEW BUSINESS/CONSENT**
 - 1. Fund Raising/Building Use Requests
 - 2. Personnel
- Pages ...106-115 **NONCONSENT AGENDA**
 - 1. Overnight Trip Requests
 - 2. 2012-2013 Title IX Compliance Report
 - 3. First Reading Board Policy 09.2212 (Use of Physical Restraint and Seclusion)
 - 4. Read and Review Board Procedures 09.2211 AP.21(Physical Restraint and Seclusion Forms) and 09.14 AP.232 (Release of Records to State Child Welfare Agency)
 - 5. Approval Audit Firm and Contract
 - 6. Approval of Architect District Roofing Project
 - 7. Approval of 2013-2014 KEDC Membership
 - 8. Approval of KETS Second Offer of Assistance
 - 9. 2013-2014 Pay Dates
 - 10. 2013-2014 Salary Schedule Approval
 - 11. Reject Dairy Bid
 - 12. MOA with Bourbon County BOE
 - 13. Create Occupational Therapist Position
 - 14. Approval of Camp Webb Transportation Request
 - 15. Approval of Shortened Day Students
- Pages ...116-119
- Pages ...120-122
- Pages ...123-131
- Page ...132
- Pages ...133-135
- Pages ...136-137
- Page ...138
- Pages ...139-151
- Pages ...152-153
- Pages ...154-155
- Pages ...156-164
- VI. CLAIMS AND PAYROLL**
- VII. BOARD REPORTS**
- VIII. EXECUTIVE SESSION- to discuss pending litigation**
- X. ADJOURNMENT**

Unofficial

BOARD MEETING

April 22, 2013

6:00 P.M.

GCHS

TIME: **6:11pm**

I. ROLL CALL

Mrs. Adkins **X**

Mr. Heineman **X**

Mrs. Wellman **X**

Mrs. Miller **X**

Points of Order

- Dr. Kay Adkins, President ACTC
- Governor's Scholars: Nathan Sanders and Sydney Shoemaker
- Science Olympiad: 3rd Place in State Science Competition
- PEPP Program: Cassie Morrelles and Kalee Rusnak

DELEGATIONS

- Middle and High School Principals will be available to CSIP discussion – Nathan Sutton-MMS, Dan Imes-WMS, Jason Smith-GCHS
- Rachel Baker – New York City trip for the GCHS Marching Band
- Diane Pack – New York City trip for the GCHS Marching Band

III. APPROVAL OF MINUTES – Pages 9-16

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held March 25, 2013, as submitted. Motion by **Miller**, seconded by **Heineman**.

VOTE **4-0**

IV. OLD BUSINESS

1. AMEND 2012-2013 SCHOOL CALENDAR – Page 17

Consider the recommendation of Superintendent Hall to amend current 2012-2013 school calendar to reflect changes as submitted with the last day for students being May 21, 2013 and closing day May 22, 2013. Motion by **Wellman**, seconded by **Heineman**.

VOTE **4-0**

2. SCHOOL NURSE GREENUP CO. HEALTH DEPARTMENT

Unofficial

Consider the recommendation of Superintendent Hall to approve nurse position through the Greenup County Health Department to provide satellite site clinic at Wurtland Elementary and Middle Schools not to exceed \$10,000 per school year as submitted. Motion by Miller, seconded by Heineman.

VOTE 4-0

3. 2013-2014 FINAL SCHOOL ALLOCATIONS –Pages 18-39

Consider the recommendation of Superintendent Hall to approve the 2013-2014 Final School Allocations pursuant to 702.KAR 3.246 (2) and Board Policy 02.4242 and 02.433, as submitted. Motion by Heineman, seconded by Wellman.

VOTE 4-0

4. PAYMENT –GREENUP COUNTY SCHOOLS PACT – Pages 40-42

Consider the recommendation of Superintendent Hall to approve payment to Trane U.S. Inc. for services through 3/31/2013 on the PACT Energy Savings Project in the amount of \$133,003.00, as submitted. Motion by Heineman, seconded by Miller.

VOTE 4-0

V. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 43-46

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted. Motion by Wellman, seconded by Heineman.

VOTE 4-0

**Note: Principal Approved Trips/Building Use Requests –review only- Pages 47-105

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Mark Burgess – Head Girls Soccer Coach GCHS

Amy Shaffer – Coordinator Wurtland FRYSC

Shannon Mills – Assistant Principal MES beginning 7/1/13

Transfers:

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Betty Briggs from AES to WES Head Start preschool paraeducator 4/8/13
Jason Stiles from WES to AES Head Start preschool substitute paraeducator 4/8/13
Peggy Hutchinson from fulltime bus driver to permanent substitute bus driver 4/8/13

Substitute Bus Driver: Brandon Miller
Substitute Custodian: Stella Akers
Substitute Teacher: Danny Craig

Volunteer: Brandie Pilcher
Termination of Employment: Jake Prince, Custodian 3/27/13
Resignation/Retirement:
Thomas Kouns – Principal MES 6/30/13
Diana Brown – Intervention Specialist 6/1/13

Resignation:
Larry Day – Teacher GCHS 4/10/13

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUESTS – Pages 106-115

Consider the recommendation of Superintendent Hall to approve GCHS FFA overnight trip request to State FFA Camp, Hardinsburg, Kentucky, on Sunday, June 23, through Friday, June 28, 2013, to attend camp (using district vans).

Motion by Miller, seconded by Wellman.

VOTE 4-0

Consider the recommendation of Superintendent Hall to approve Greysbranch CmPS Team overnight trip request to Bloomington, Indiana, on Thursday, June 6, through Sunday, June 9, 2013, to present State Championship project at the Future Problem Solving Program Internationals (using school bus and district van).

Motion by Heineman, seconded by Miller.

VOTE 4-0

Consider the recommendation of Superintendent Hall to approve GCHS Band overnight trip request to New York City, New York, on Tuesday, May 21 through Thursday, May 23, 2013, to reward band students (using charter bus). Motion by

Wellman, seconded by Heineman.

VOTE 4-0

Andrea Daniels – GCHS Band Director – March meeting that discussed previous trip and found that would cost too much. 3 trips were developed and students chose NYC, boosters

Unofficial

voted for NYC. It is a “red eye trip”, no hotel costs. Students just want to go to NYC. Remove Broadway show that will bring trip in under budget. \$290 per student-Booster club funded. Permission slips sent home for parent/guardian to give permission. 32 currently going. Chaperones are going 1:10 ratio. They have a tour guide. Includes all meals except 1. Others are included; all entry fees to sites also included. Trip funds also includes funding for band director and 1 chaperone that worked all year.

Rachel Baker – Delegation – Parent for GCHS Band – brought original itinerary. Concerns about trip, costs, & safety for her student. Feels that financially irresponsible when can go somewhere closer for less cost.

TABLED UNTIL NEXT BOE MEETING 5/20/13

2. 2012-2013 TITLE IX COMPLIANCE REPORT

Jerry Allen, High School Athletic Director

Consider the recommendation of Superintendent Hall to approve 2012-2013 Title IX Compliance Report as submitted. Motion by _____, seconded by _____.

_____ VOTE _____

3. FIRST READING BOARD POLICY 09.2212 (USE OF PHYSICAL RESTRAINT AND SECLUSION) – Pages 116-119

Consider the recommendation of Superintendent Hall to approve First Reading of Board Policy 09.2212 (Use of Physical Restraint and Seclusion) with changes as submitted. Motion by **Miller**, seconded by **Wellman**.

VOTE **4-0**

4. READ AND REVIEW BOARD PROCEDURES 09.2211 AP.21 (PHYSICAL RESTRAINT AND SECLUSION FORMS) AND 09.14 AP.232 (RELEASE OF RECORDS TO STATE CHILD WELFARE AGENCY)

Pages 120-122

Read and review board procedures 09.2211 AP.21 (Physical Restraint and Seclusion Forms) and 09.14 AP.232 (Release of Records to State Child Welfare Agency) as submitted.

5. APPROVAL OF AUDIT FIRM AND CONTRACT –Pages 123-131

Unofficial

Consider the recommendation of Superintendent Hall to approve the proposal from Balestra, Harr & Scherer, CPAs, Inc. to be the Audit Firm for the district for 2012-2013, 2013-2014, and 2014-2015 fiscal year audits in the amounts of \$ 12,500, \$ 12,500, and \$ 12,500, respectively, and to approve the Audit Contract for 2012-2013 and submit to KDE for approval. Motion by Heineman, seconded by _____.

Motion Fails for Lack of Second

VOTE _____

Consider the recommendation of Superintendent Hall to approve the proposal from The Fyffe Jones Group to be the Audit Firm for the district for 2012-2013, 2013-2014, and 2014-2015 fiscal year audits in the amounts of \$ 15,750, \$ 16,250, and \$ 16,750, respectively, and to approve the Audit Contract for 2012-2013 and submit to KDE for approval. Motion by Miller, seconded by Heineman.

VOTE **3-0 (Adkins-Abstain)**

Brendon Balestra – Balestra, Harr & Scherer, CPAs, Inc. wanting to expand services into Kentucky. They do many educational & governmental audits in Ohio. They are a licensed firm in Kentucky.

Terry Fyffe – The Fyffe Jones Group – spoke regarding audit for district.

Recess at 8:03pm; back at 8:07pm

6. APPROVAL OF ARCHITECT DISTRICT ROOFING PROJECT – Page 132

Consider the recommendation of Superintendent Hall to approve Clotfelter-Samokar for Architect/Engineering Services on the District Roofing Project and submit to KDE for approval. Motion by Heineman, seconded by Adkins.

VOTE **1-3 (Nay-Adkins,**

Wellman, Miller)

Consider the recommendation of Superintendent Hall to approve Eta Engineering Services for Architect/Engineering Services on the District Roofing Project and submit to KDE for approval. Motion by Wellman, seconded by Heineman.

VOTE **3-1(Nay-Heineman)**

Unofficial

Jack McCleese – Recommending EEC – Eta Engineering Consultants, P.S.C.

Clotfelter-Samokar in attendance – Understand supporting local business, does not ask for reimbursable expenses, they worked with Trane on possibly getting roofs in the PACT agreement. Also had a schedule within their proposal. They are an education only firm. Due to being a project that will be under bonding then would have to advertise for bond sale which would not be feasible to get roofs completed under current schedule they submitted.

7. APPROVAL OF 2013-2014 KEDC MEMBERSHIP – Pages 133-135

Consider the recommendation of Superintendent Hall to approve the 2013-2014 KEDC Membership at a cost of **\$0.00**, as submitted. Motion by **Miller**, seconded by **Heineman**.

VOTE **4-0**

8. APPROVAL OF KETS SECOND OFFER OF ASSISTANCE – Pages 136-137

Consider the recommendation of Superintendent Hall to approve the KETS 2nd Offer of Assistance in the amount of \$12,946.00. Motion by **Heineman**, seconded by **Wellman**.

VOTE **4-0**

9. 2013-2014 PAY DATES – Page 138

Consider the recommendation of Superintendent Hall to approve the 2013-2014 Pay Dates to include **24** Pay Dates, as submitted. Motion **Heineman**, seconded by **Miller**.

VOTE **3-1 (Nay-Adkins)**

10. 2013-2014 SALARY SCHEDULE APPROVAL – Pages 139-151

Consider the recommendation of Superintendent Hall to approve the 2013-2014 Salary Schedules as submitted. Motion by **Heineman**, seconded by **Miller**.

VOTE **4-0**

11. REJECT DAIRY BID

Unofficial

Consider the recommendation of Superintendent Hall to reject the 2013-2014 Dairy Vendor Bid from United Dairy due to price of bid and prior service issues. Motion by Heineman, seconded by Miller.

VOTE 4-0

12. MOA WITH BOURBON COUNTY BOE - Pages 152-153

Consider the recommendation of Superintendent Hall to enter into Memorandum of Agreement with Bourbon County Board of Education for the resources provided for Amy Baker, Educational Resource Specialist at GCHS. Resources funded through SIG grant. Motion by Miller, seconded by Wellman.

VOTE 4-0

13. CREATION OF OCCUPATIONAL THERAPIST POSITION – Pages 154-155

Consider the recommendation of Superintendent Hall to approve the creation of an Occupational Therapist position to be funded by the General Fund. Motion by Heineman, seconded by Miller.

VOTE 4-0

14. APPROVAL OF CAMP WEBB TRANSPORTATION USE –Pages 156-164

Consider the recommendation of Superintendent Hall to approve the Camp Webb request for use of transportation on June 10, June 14, July 22, July 26, 2013. Expenses to be reimbursed to the district. Motion by Heineman, seconded by Wellman.

VOTE 4-0

15. APPROVAL OF SHORTENED DAY STUDENTS

Consider the recommendation of Superintendent Hall to approve Shortened School Day forms per Kentucky Department of Education, Division of Learning Services for three (3) Greenup County students for remainder of 2012-2013 school year. Documentation is currently on file at board office. Motion by Miller, seconded by Heineman.

VOTE 4-0

VII. CLAIMS AND PAYROLL – Pages 165-275

Unofficial

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by **Wellman**_____, seconded by **Heineman**_____.

VOTE **4-0**_____

VIII. BOARD REPORTS – Pages 276-326

1. Attendance Monthly Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report
6. Food Service Reports (2)

IX. EXECUTIVE SESSION

Consider the recommendation of Superintendent Hall to go into Executive Session at **9:00** p.m. in accordance with KRS 61.810 (1)(c)(f) to discuss proposed or pending litigation against or on behalf of the district. Motion by **Heineman**_____, seconded by **Miller**_____.

VOTE **4-0**_____

MEETING CALLED BACK TO ORDER AT **9:38** P.M.

X. ADJOURNMENT

Adkins_____ moved that the meeting adjourn at **9:39** P.M.

Miller_____ seconded the motion.

VOTE **4-0**_____