

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

JUNE 23, 2014

6:00 P.M.

G.C.H.S.

AGENDA

	I. ROLL CALL
	II. DELEGATIONS
Pages ...11-26	III. APPROVAL OF MINUTES
	IV. OLD BUSINESS
Page ...27	1. 2014-2015 Salary Schedule Amendment- tabled from 5/19/14
Pages ...28-29	2. 2014-2015 Classified Salary Schedule Format Revision
Pages ...30-31	3. Approve KETS 2 nd Offer of Assistance
	4. Superintendent Contract Approval
	V. NEW BUSINESS/CONSENT
Pages ...32-41	1. Fund Raising/Building Use Requests
	2. Personnel
	NONCONSENT AGENDA
Page ...54	1. Overnight Trip Requests: GCHS Girl's Golf Team
	2. Creation of RTI position for MES
	3. Creation of Instructional Assistant for AES
	4. Creation of Sp. Ed. Instructional Assistant for WMS
Pages ...55-123	5. Approval of Certified Evaluation Plan
Pages ...124-183	6. 2014 KSBA Annual Policy Update First Reading
Pages ...184-213	7. 2014 KSBA Annual Procedure Update
Pages ...214-215	8. Approval of Orientation and Mobility Services Contract
Pages ...216-221	9. Approval of East Kentucky Psychological Resources Contract
Pages ...222-225	10. Approval of Physical Therapist Kristy Dyer, PT, PLLC
Pages ...226-233	11. 2014-2015 Miscellaneous Bids
Page ...234	12. 2014-2015 KSBA Dues
Page ...235	13. GASB 54 Recording of Fund Balances
	14. Creation of School Nurse-District
Page ...236	15. Approval of Surplus Vehicle Bid
	16. Surplus Buses and Approval of Sale
Pages ...237-259	17. Surplus Technology Equipment
Pages ...	18. 2014-2015 NEKCAA-Head Start Contracts
Page ...260	19. Preschool Teacher Job Description First Reading
	20. Creation of Four Preschool Teaching Positions
Pages ...261-296	VI. CLAIMS AND PAYROLL
Pages ...297-483	VII. BOARD REPORTS
	VIII. EXECUTIVE SESSION-KRS 61.810
	IX. ADJOURNMENT

Unofficial

BOARD MEETING

June 23, 2014

6:00 P.M.

G.C.H.S.

TIME: **6:05pm**

Glenna Wireman serving as Secretary for meeting.

I. ROLL CALL

Mrs. Adkins **X**

Mr. Heineman **X**

Mr. Cotton **X**

Mrs. Wellman **X**

Mrs. Miller **X**

Point of Order: NONE

II. DELEGATIONS

1. **James McCracken** – Sports for Home School students. Law permits that district makes decision.
2. **Jerry Allen** – Request change in Transportation Policy for Athletics.
3. **Greg Logan** – Baseball field maintenance contract for replacement of grass on field. Remove bluegrass and replace with Bermuda to improve playing surface.

Heineman made the motion to approve the GCHS Baseball Field Turf Renovation with Quicksand Farms, LLC in the amount of \$12,000.
Cotton seconded the motion.

VOTE 4-1 (Adkins)

III. APPROVAL OF MINUTES – Pages 11-26

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held May 19, and the special meetings held May 27, 28, 29, 30, and June 9, 2014, as submitted. Motion by **Miller**, seconded by **Wellman**.

VOTE 5-0

IV. OLD BUSINESS

1. **2014-2015 SALARY SCHEDULE AMENDMENT TABLED FROM 5/19/14** – Page 27

Unofficial

Tabled from May 19, 2014 meeting. _____ moved to bring tabled motion to floor to further discuss 2014-2015 Salary Schedule Amendment. Seconded by _____.

VOTE _____

Consider the recommendation of Superintendent Hall to approve the amended 2014-2015 Salary Schedule for the following positions: Chief Information Office, Maintenance Director, Transportation Director, as submitted. Motion by _____, seconded by _____.

VOTE _____

Failed due to no motion.

2. 2014-2015 CLASSIFIED SALARY SCHEDULE FORMAT REVISION

Pages 28-29

Consider the recommendation of Superintendent Hall to approve the 2014-2015 Classified Salary Schedule Format Revision, as submitted. Motion by _____, seconded by _____.

VOTE _____

Failed due to no motion.

3. APPROVE KETS 2ND OFFER OF ASSISTANCE – Pages 30-31

Consider the recommendation of Superintendent Hall to approve the match of the FY2014 KETS 2ND Offer of Assistance in the amount of \$15,279 from the General Fund. Motion by **Heineman**, seconded by **Miller**.

VOTE **5-0**

4. SUPERINTENDENT CONTRACT APPROVAL

Miller moved to approve the contract of Superintendent Horsley in the amount of **\$110,000** for a four year term, as submitted. **Heineman** seconded the motion.

VOTE **5-0**

Unofficial

V. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 32-41

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted. Motion by **Cotton**, seconded by **Heineman**.

VOTE **5-0**

**Note: Principal Approved Trips/Building Use Requests –review only- Pages 42-53

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Earl Belford – Permanent Substitute Bus Driver (4 hrs. per day)

Tara Kitchen – Nurse (Ky. School for the Blind trip)

Tony Sammons – Middle School Football Coach

Barbara Nelson – Office Other WMS (8 hrs. per day)

Karen Mauk – Technology/STEM Teacher MMS/WMS

Substitute Bus Driver: Earl Belford

Substitute Teacher: Kari Maddin, Nancy Hieneman, Sharon Miller

Substitute Maintenance: Tereza Gleason

Transfer: Barb Tussey from WMS Office Other to Secretary 7/1/14

Increase in Hours: Warren Kelly – MES Computer Lab Assist. from 6 to 7 hours per day 7/1/14

Resignations:

Mary Cantor – Itinerant Art Teacher 6/30/14

Kimberly Harris – teacher – MES 6/30/14

Brandi Litteral – tennis coach – GCHS 6/17/14

Bethany Riggs – English Teacher – GCHS 6/30/14

Resignation/Retirements:

Diana Whitt – Central Office 7/1/14

Denise Simmons Fischer – WMS Secretary 6/30/14

Patricia Tackett – Bus Driver 6/30/14

Volunteers: Jody Adkins, Melissa Barker, Felicia Bonzo, LaDessa Bossenberger, Crystal Easter, Courtney Greathouse, Jon Greathouse, Angie Griffith, William Harris, Amanda Hutchison, Mabel Newman, Melanie Troxler, Jennifer Wilks

Rescinded letters for 2014-2015 Certified:

AES: Nancy Norman

GES: Tessa Hunt, Stacy Evans, Kimberly Newland, Paula Pleasant

MES: Zachary Howard, Sarah Kelsey, Nicklas Wilburn, Suzannah Chapman, Ashley Pierce, Lyndsey Thacker

WES: Mabrie Davis, Anthony Downey, Kala Barney

MMS: Katie Williams, Deborah Harbour, Owen Runion, Kacey Carver, Doris Cattell

Unofficial

WMS: Eliot Jacobs, Rachael Vanderhoof, Rachel Longberg, Ashley Montgomery, Drema Craft, Glenda Peters

GCHS: Johnny Brown, Katie Daniel, Carrie Davis, Laci Ingles, Bethany Riggs, Sara Sexton, Kenneth Thomas, Eric Boos, Melissa Bowling, Sarah Laxton, Sean Carter, William Quillen, Sherry Hopper, Jerry Allen, Melanie Ferguson

ITINERATE: Courtney Pemberton

O.T.: Sarah Lloyd

PRESCHOOL: Peggy Carter

Rescinded letters for 2014-2015 Classified:

AES: John Stout, Jason Stiles (Preschool)

GES: Davina Walters, Angie Elkins

MES: Stephanie Hannah, Kelly Warren, Jessica Newsome, Any Lacey, Keri Alexander, Staci Riehl

WES: Jodi Newman, Jackie Rister

TRANSPORTATION: James Daniels, Brandon Miller, Marvin Brown, Michael Swartout, Kim Cox, Kenneth McGinnis, Wilma Osborn, Gary Skeens, Ann Seibert, Donnie Speaks

MECHANIC: Joshua Brewer

CUSTODIANS: Stella Akers, Dean Kennard, Edward Taulbee, Diana Litteral, Jarrod Book, Joey Horsley, Vicki Rabon, Tony Akers

COOKS: Annette McCauley, Judith Berry, Almeeda Hutchinson, Carrie Nelson, Christy Bayes, Naomi Morman, Michelle Book-King, Melissa Rowe, Amanda Bloomfield, Heather Potter, Rachel Baker, Hollie Scaggs, Crystal Hall, Millard Miller, Kelly Lands, Wendy Floyd, Kimberly Clark, Tammy Ginn

DISTRICT: Mary Liming

WES/WMS FRYSC: Amy Shaffer

Rescinded letters for 2014-2015 Coaches:

GCHS Football: Lance Warnock, Glenn Stephens, Danny Wright, Sean Carter

GCHS Basketball: Charles Smith, Andy Zabrieszack

Additional Days/Responsibilities for 2014-2015:

CLASSIFIED:

AES: Pam Evans - 15 days per year

GCHS: Janet Dillow - 38 days per year

Belinda Fyffe - 38 days per year

Melissa Wireman - 10 days per year

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUEST – Page 54

Consider the recommendation of Superintendent Hall to approve GCHS Girls Golf team overnight trip request to Fort Mitchell, Kentucky, on Friday, August 8, through Saturday, August 9, 2014, to participate in golf tournament (using district van). Motion by **Cotton**, seconded by **Miller**.

VOTE **5-0**

Unofficial

2. CREATION OF RESPONSE TO INTERVENTION POSITION FOR MES

Consider the recommendation of Superintendent Hall to create a Response to Intervention position for MES. Position will be a classified position for 115 days per year. This position will be funded from Title I funds. Motion by **Heineman**, seconded by **Miller**.

VOTE **5-0**

3. CREATION OF INSTRUCTIONAL ASSISTANT POSITION FOR AES

Consider the recommendation of Superintendent Hall to create an instructional assistant position (8 hours per day) for AES. Position will be funded from Title I or SBDM funds. Motion by **Wellman**, seconded by **Cotton**.

VOTE **5-0**

4. CREATION OF SP. ED. INSTRUCTIONAL ASSISTANT POSITION FOR WMS

Consider the recommendation of Superintendent Hall to create a special education instructional assistant position for WMS for 6 hours per day. The position is needed due to the increase needs in the area of social skills he/she will assist the EBD teacher. Paid from IDEA funds. Motion by **Cotton**, seconded by **Miller**.

VOTE **5-0**

5. APPROVAL OF CERTIFIED EVALUATION PLAN – Pages 55-123

Consider the recommendation of Superintendent Hall to approve the Certified Evaluation Plan as submitted. Motion by **Heineman**, seconded by **Cotton**.

VOTE **5-0**

6. 2014 KSBA ANNUAL POLICY UPDATE FIRST READING – Pages 124-183

Consider the recommendation of Superintendent Hall to approve the first reading of KSBA Policy Update as submitted. Motion by **Cotton**, seconded by **Heineman**.

VOTE **5-0**

7. 2014 KSBA ANNUAL PROCEDURE UPDATE - Pages 184-213

Read and Review.

Unofficial

8. APPROVAL OF ORIENTATION AND MOBILITY SERVICES

CONTRACT- Pages 214-215

Consider the recommendation of Superintendent Hall to approve the contract for Orientation and Mobility Services with Carey Moore COMS for the 2014-2015 school year as submitted. These services will be paid from IDEA funds to meet the needs of student in our district as listed on IEP's. Motion by Heineman, seconded by Miller.

VOTE 5-0

9. EAST KENTUCKY PSYCHOLOGICAL RESOURCES CONTRACT

Pages 216-221

Consider the recommendation of Superintendent Hall to approve agreement with East Kentucky Psychological Resources to provide services to Greenup County Schools for the 2014-2015 school year as submitted. These services will be paid from IDEA funds to meet the needs of student in our district as listed on IEP's. Motion by Miller, seconded by Heineman.

VOTE 5-0

10. APPROVAL OF PHYSICAL THERAPIST KRISTY DYER, PT, PLLC

Pages 222-225

Consider the recommendation of Superintendent Hall to approve the contract with Kristy Dyer, PT, PLLC, for physical therapy services for the 2014-2015 school year as submitted. These services will be paid from IDEA funds to meet the needs of student in our district as listed on IEP's. Motion by Heineman, seconded by Miller.

VOTE 5-0

11. 2014-2015 MISCELLANEOUS BIDS – Pages 226-233

Consider the recommendation of Superintendent Hall to approve the 2014-2015 Miscellaneous Bids as follows:

1. Gasoline/Diesel Fuel – **John W. Clark Oil**
2. Oil Products – **Apollo Oil Co.**
3. Waste Hauling – **Republic Services**
4. Maintenance, Custodial, Transportation Supplies – **NAPA-Byles Auto Parts, Maynard Hardware, Bentley Hardware, Kinner Lumber**

Unofficial

Motion by Cotton, seconded by Heineman.

VOTE 5-0

12. 2014-2015 KSBA MEMBERSHIP DUES – Page 234

Consider the recommendation of Superintendent Hall to approve the 2014-2015 KSBA Membership Dues at a cost of \$4,673.82 as submitted. Motion by Adkins, seconded by Heineman.

VOTE 5-0

13. GASB 54 RECORDING OF FUND BALANCES – Page 235

Consider the recommendation of Superintendent Hall to record the 6/30/2014 fund balances in accordance with GASB 54 per attached memorandum. Motion by Cotton, seconded by Heineman.

VOTE 5-0

14. CREATION OF SCHOOL NURSE-DISTRICT

Consider the recommendation of Superintendent Hall to approve the creation of a School Nurse position for the district for 200 days per year to be funded by General Fund. Motion by Cotton, seconded by Heineman.

VOTE _____

Miller made the motion to TABLE the above motion until the 7/28/14 Board meeting. Cotton seconded the motion

VOTE 5-0

15. APPROVE SURPLUS VEHICLE BIDS - Page 236

Consider the recommendation of Superintendent Hall to accept, or reject, the bids on the following:

1992 GMC Top Kick Dump Truck **Accept**/Reject Bid of \$1,451.99

Motion by Cotton, seconded by Wellman.

VOTE 5-0

Unofficial

16. APPROVE SURPLUS VEHICLE BIDS

Consider the recommendation of Superintendent Hall to surplus Bus #38 and Bus #39 and sell to Fleming County Board of Education at a price of \$2,000 per bus.

Motion by Cotton, seconded by Heineman.

VOTE 5-0

17. APPROVE SURPLUS TECHNOLOGY EQUIPMENT – Pages 237-259

Consider the recommendation of Superintendent Hall to surplus technology equipment on the attached list to the needs of the district, as submitted. Motion by

Heineman, seconded by Wellman.

VOTE 5-0

18. APPROVE 2014-2015 NORTHEAST HEAD START AGREEMENTS

Consider the recommendation of Superintendent Hall to approve the 2014-2015 Northeast Head Start Education and Transportation Agreements, as submitted.

Motion by Wellman, seconded by Cotton.

VOTE 5-0

19. PRESCHOOL TEACHER JOB DESCRIPTION FIRST READING

Page 260

Consider the recommendation of Superintendent Hall to approve First Reading of Preschool Teacher Job Description as submitted. Motion by Miller, seconded

by Cotton.

VOTE 5-0

20. CREATION OF FOUR PRESCHOOL TEACHING POSITIONS

Consider the recommendation of Superintendent Hall create four (4) Preschool teaching positions as agreed to in contract with 2014-2015 Northeast Head Start.

Motion by Miller, seconded by Cotton.

VOTE 5-0

Unofficial

VI. CLAIMS AND PAYROLL – Pages 261-296

Claims and Payroll reviewed prior to BOE meeting by Cotton. Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by Cotton, seconded by Miller.

VOTE 5-0

VII. BOARD REPORTS – Pages 297-483

1. Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report
6. Food Service Comparison Report
7. Technology Work Order Reports
 - a) All Dist. IT from last report to current
 - b) All Open Dist. IT one month or older
 - c) All STC from last report to current
 - d) ~~All Open STC one month or older~~
8. Maintenance Work Order Reports
 - a) Open Work Orders 13/14
 - b) Completed Work Orders

VIII. EXECUTIVE SESSION

Consider the recommendation of Superintendent Hall to go into Executive Session at 7:44 p.m. in accordance with **KRS 61.810(1) (c)(f)**. Motion by Cotton, seconded by Miller.

VOTE 5-0

MEETING CALLED BACK TO ORDER AT 7:58 P.M.

IX. ADJOURNMENT

Heineman moved that the meeting adjourn at 7:59 P.M. Cotton seconded the motion.

VOTE 5-0