

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

JULY 28, 2014

6:00 P.M.

G.C.H.S.

AGENDA

- I. ROLL CALL**
 - II. POINT OF ORDER**
 - III. INSTRUCTIONAL UPDATE**
 - IV. DELEGATIONS**
 - V. APPROVAL OF CONSENT ITEMS as submitted**
 - Minutes from June 23, July 8, 2014
 - Acknowledgement of Personnel Action
 - Fund Raising/Building Use Requests
 - Acknowledgement of Principal Approved Field Trips/Building Use Requests
 - Claims and Payroll as directed from the Treasurer
 - Financial Reports
 - Monthly Financial Report
 - Memorandum
 - Year to Date Munis Report
 - Munis Balance Sheet
 - Credit Card Report
 - Technology Reports
 - Maintenance Reports
 - VI. OLD BUSINESS**
 - 1. 2014-2015 Salary Schedule Amendment- tabled from 5/19/14
 - 2. 2014-2015 Classified Salary Schedule Format Revision
 - 3. 2014 KSBA Annual Policy Update Second Reading
 - 4. Creation of School Nurse-District-tabled from 6/23/14
 - 5. Preschool Teacher Job Description Second Reading
 - 6. KSBIT Insurance Assessment
 - 7. Miscellaneous Bids-Maintenance & Transportation Supplies
 - NONCONSENT AGENDA**
 - 1. Overnight Trip Requests: GCHS FFA, WMS Travel Club
 - 2. Emergency Certification for MES FMD Teacher
 - 3. 2014-2015 Emergency Certification of Substitute Teachers
 - 4. Food Service Bids
 - 5. Creation of Math RTI position for WES
 - 6. Approval of Vendor for Payroll
 - 7. Approve/Deny Non-Resident Admissions
 - VII. EXECUTIVE SESSION**
 - VIII. ADJOURNMENT**
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BOARD MEETING

July 28, 2014

6:00 P.M.

G.C.H.S.

TIME: **6:07PM**

I. ROLL CALL

Mrs. Adkins **X**

Mr. Heineman **AB**

Mr. Cotton **X**

Mrs. Wellman **X**

Mrs. Miller **X**

II. POINT OF ORDER

GES CmPS – International Competition – Iowa State University – Community Problem Solving:
Team HOMES & Team SKIP

III. INSTRUCTIONAL UPDATE

Dr. Matt Baker-TPGES

IV. DELEGATIONS

1. **Steve Tackett**-GCHS Football Boosters – acting president of JFL and boosters. Stated the mission statement to work better with BOE & administration. Boosters main goal is to provide meals, travel, etc. Would like for BOE to fund transportation to away football games.
2. **Captain Dennis Rice**-GCHS JROTC – Summer Camp with other schools at Camp Oyo
3. **Lou Quillen** – Classified Salary Schedule – Round Table Committee – Wanting a 0-27 years step-by-step schedule instead of a grouping schedule. Would like to table the Classified Salary Schedule Amendment in the BOE agenda until Mrs. Horsley and the Classified Round Table Committee has the time to meet & discuss.
4. **Kim Taylor** – Seeking approval of ARC/504 Chairpersons

V. APPROVAL OF CONSENT ITEMS, as submitted Pages 9-359

Consider the recommendation of Superintendent Horsley to approve the consent items as submitted. Motion by **Miller**, seconded by **Cotton**.

VOTE **4-0**

1. Minutes from June 23, July 9, 2014
2. Acknowledgement of Personnel Action
3. Fund Raising/Building Use Requests
4. Acknowledgement of Principal Approved Field Trips/Building Use Requests
5. Claims and Payroll as directed from the Treasurer
6. Financial Reports
 - Monthly Financial Report
 - Memorandum
 - Year to Date Munis Report

- Munis Balance Sheet
 - Balance Sheet 6-30-14
 - Balance Sheet –Period 13
 - Credit Card Report
 - Monthly Credit Card Expenses
 - Credit Card 3-07 to 7-14
7. Technology Reports
- All District from last report to current
 - All Open one month or older
 - All STC one month or older
 - All STC from last to current
8. Maintenance Reports
- Open Work Orders
 - Completed Work Orders

PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Paula Pleasant – Deaf and Hard of Hearing Teacher – District
 Stacey Timberlake Black – Sp. Ed. Teacher – WMS
 Ashley Henry – English Teacher - GCHS
 Rhonda Poplin – JV Cheerleading Coach GCHS
 Stephanie Schumann – Music Teacher – MES
 Floretta Rice – RTI Instructional Assistant – MES
 Dawndy Wagner – Instructional Assistant – MES
 Angela Elkins – Greenup FRC Coordinator - AES/GES
 Traysea Moresea – Director of Instruction
 Charles Smith – LBD Special Education Teacher – GCHS
 Jason Tucker – Middle School Football Coach

Transfers:

Heather Harris from WES to GES Elementary Teacher
 Anna Potter from GCHS to GES LBD Sp. Ed. Teacher

Resignations:

Nicklas Wilburn – PE Teacher MES 7/1/14
 Emily Stephenson – Greenup FRC Coordinator 7/1/14
 Courtney Farley – J.V. Cheerleading – GCHS 7/7/14
 Clay Couch – Assistant Football Coach – GCHS 6/3/14
 Nathan Fyffe – Technology Assistant – 8/1/14
 Gary Clark – Bus Driver – 7/16/14
 Catherine Del Valle – Spanish Teacher – GCHS 7/21/14
 Jessica Newsome – Kindergarten Assistant – MES 7/21/14

Suspension:

Anthony Gordon – Varsity Girls Basketball Coach – Suspension with pay, pending outcome of investigation

Volunteers:

Johnathan Patton, Frank Potter, Martyn Sayer

2014-2015 Substitute Employees:

* providing proof of PPBIS training

Teachers: Lou Ann Adams, Ramona Alvarado, James Archey, Tiffany Armstrong, Cassandra Barber, Adam Bass, Gary Billups, Ted Browning, Carolyn Buckler, Janie Budig, Crystal Burgess, Rebecca Carter-Hunter, Carolyn Carver, Melissa Casey-Gaebler, Sandra Clark, Tony Clarke, Linda Cochran, Shauna Cooper, Drema Craft, Janeann Craft, Barbara Delaney, Kristi Dunaway, Jennifer Duncil, Melissa Dufore, Cassandra Fannin, Melvin Ferguson, Cassandra Fields, Dianna Floyd, Pere Frailie, Jessica Gibson, Trina Griffith, Brittany Hale, Morgan Hall, Paul Harris, Brenda Hays, Jeremiah Haywood, Nancy Hieneman, Crystal Hunt, Timothy Hunt, Lakin Houston, A.J. Jacobs, Roxana Jacobs, Benjamin Keith, Ella Kriete, Deborah Leake, Kari Maddin, Kaitlin Malone, Karen Mauro, Janette Miller, Sharon Miller, Justin Minnehan, Sherry Mullins, Kaitlan Murray, Paul Nemeth, Stacey Oliver, Glenda Peters, Amanda Plummer, Benjamin Plummer, Floretta Rice, John Riffe, Melody Riley, Susan Robinson, Sarah Roberts, Edith Slone, Rebecca Spencer, Irma Switalski, Amanda Tarr, Brandi Tussey, Samantha Unger, Rosemary Waller, Amberly Warner, Lance Warnock, Shirely Whitt, Deborah Wienshienk, Pheby Williams, Stephanie Wilson, Rebecca Wright, Joanna Zaph

Assistants/Secretaries: Jean Ailster, Johnna Ailster, Tammy Ballard, Becky Blevins, Vicky Bowling, Lori Brickles, Stephanie Brien, Lee Carver, Leighanna Caudill-Lane, Stephanie Chapman, Tiffany Clark, Janeann Craft, Lora Diller, Cassandra Fannin, Jessica Gibson, Maxine Glancy, Brandy Gullett, Crystal Hunt, Timothy Hunt, Stacy Johnson, Irene Kiser, Karen Mauro, Oreta May, Sheila Mershon, Ann Seibert, Edith Slone, Donna Sharp, April Sinift, Holly Stiles, Jason Stiles, Michelle Stith, Amanda Tarr, Samantha Unger, Dawndy Wagner, Christina Williams, Joanna Zaph.

Cooks: Stephanie Brien, Mary Collins, Kathy Elliott, Brandy Gullett, Robin Jordan, Oreta May, Donna McKnight, Sandy Ridgon, Sherry Scott, Kayla Whitman

Custodians: Jack Foster, Carol Gillum, James Howland, Greg Hughes, Peggie Hutchinson, Robin Jordan, Gregory Sartin

Bus Drivers: Earl Belford, Martha Smith

Bus Monitors: Tim Hunt, Corrina Thacker, Claudette Thayer

Maintenance: Karen Adkins, Lori Poe, Gary Skeens

Nurses: Kendra Adkins, Lisa Griffith, Tara Kitchen, Patricia Langley

VI. OLD BUSINESS

1. 2014-2015 SALARY SCHEDULE AMENDMENT TABLED FROM

5/19/14 – Page 360

Tabled from May 19, 2014 meeting. _____ moved to bring tabled motion

~~to floor to further discuss 2014-2015 Salary Schedule Amendment. Seconded by _____.~~

~~_____ VOTE _____~~

~~Consider the recommendation of Superintendent Horsley to approve the amended 2014-2015 Salary Schedule for the following positions: Chief Information Office, Maintenance Director, Transportation Director, as submitted. Motion by _____, seconded by _____.~~

~~_____ VOTE _____~~

2. 2014-2015 CLASSIFIED SALARY SCHEDULE FORMAT REVISION

Pages 361-362

~~Tabled from May 19, 2014 meeting. _____ moved to bring tabled motion to floor to further discuss 2014-2015 Classified Salary Schedule format revision. Seconded by _____.~~

~~_____ VOTE _____~~

~~Consider the recommendation of Superintendent Horsley to approve the 2014-2015 Classified Salary Schedule Format Revision, as submitted. Motion by _____, seconded by _____.~~

~~_____ VOTE _____~~

3. 2014 KSBA ANNUAL POLICY UPDATE SECOND READING –

Pages 363-414

Consider the recommendation of Superintendent Horsley to approve the second reading of KSBA Policy Update as submitted. Update will be signed and returned to KSBA. Motion by **Wellman**, seconded by **Miller**.

VOTE **4-0**

Matt Baker: Some specific policies the BOE members need to be aware of:

- Policy 1.53: Implements a Code of Ethics for BOE members
- Policy 1.83: Requires BOE members to obtain a specific amount of annual training in the areas of finance, ethics, and superintendent evaluation depending on their years of experience

4. CREATION OF SCHOOL NURSE-DISTRICT

Tabled from 6/23/14 **Cotton** moved to bring tabled motion to floor to further discuss. Seconded the motion **Miller**.

VOTE **4-0**

Consider the recommendation of Superintendent Horsley to approve the creation of a School Nurse position for the district for 200 days per year to be funded by General Fund. Motion by **Wellman**, seconded by **Adkins**.

VOTE **4-0**

Mike Raby: A decision is to be made about another nursing position. The contract offer from the health department is the same, \$45,000, as last year. The discount on the contract for the 2013-2014 school year was \$11, 550 plus 5-6 epi=pens, and supplies for a total of approximately \$15,000. The other option is to hire a nurse as a regular employee. The current recommended ratio for nurse to student is 1:750. We currently have two full time nursing positions with approximately 2850 students.

5. PRESCHOOL TEACHER JOB DESCRIPTION SECOND READING

Page 415

Consider the recommendation of Superintendent Horsley to approve Second Reading of Preschool Teacher Job Description as submitted. Motion by **Miller**, seconded by **Cotton**.

VOTE **4-0**

6. KSBIT INSURANCE ASSESSMENTS – Pages 416-436

Discussion

Consider the recommendation of Superintendent Horsley to approve payment to the KSBIT-Workers Compensation Fund in the amount of **\$86,292** and pay the remaining balance over the next **6** years. Motion by **Miller**, seconded by **Adkins**.

VOTE **4-0**

Consider the recommendation of Superintendent Horsley to approve payment to the KSBIT-Property & Liability Fund in the amount of **\$61,097** and pay the remaining balance over the next **2** years. Motion by **Cotton**, seconded by **Wellman**.

VOTE 4-0

7. 2014-2015 MISCELLANEOUS BIDS – Pages 437

Consider the recommendation of Superintendent Horsley to approve the 2014-2015 Miscellaneous Bids and approve the following vendors for Maintenance, Custodial, and Transportation Supplies: Glockner, Heritage Truck Centers, Whayne Supply, Advance Auto Parts. Motion by Cotton, seconded by Miller.

VOTE 4-0

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUESTS – Pages 438-442

Consider the recommendation of Superintendent Horsley to approve the GCHS FFA overnight trip request to Louisville, Kentucky, on Thursday, August 14 through Friday, August 15, 2014 to compete in career development events at the Kentucky State Fair (using district van). Motion by Miller, seconded by Cotton.

VOTE 4-0

Consider the recommendation of Superintendent Horsley to approve the WMS Travel Club overnight trip request to Washington, DC, on Thursday, April 23 through Sunday, April 26, 2015 to prepare students for state assessment by touring historical and government sites (using charter bus). Motion by Cotton, seconded by Wellman.

VOTE 4-0

2. EMERGENCY CERTIFICATION FOR MES FMD TEACHER

Pages 443-444

Consider the recommendation of Superintendent Horsley to approve emergency certification for Stephanie VanKirk, FMD teacher to be hired at McKell Elementary School – due to lack of qualified applicants. Applicant search has been conducted. Motion by Miller, seconded by Cotton.

VOTE 4-0

3. 2014-2015 EMERGENCY CERTIFICATION OF SUBSTITUTE TEACHERS

Consider the recommendation of Superintendent Horsley to approve Emergency Certification for 2014-2015 substitute teachers. Regulations require local boards of education to approve applicants prior to seeking emergency certificates with the Educational Professional Standards Board in order for them to serve as an emergency substitute for one year. Motion by Miller, seconded by Cotton.

VOTE 4-0

4. 2014-2015 FOOD SERVICE BIDS – Pages 445-447

Consider the recommendation of Superintendent Horsley to approve Modern Foods to provide Dairy Products using Firm Pricing and Heiner’s Bakery to provide Bread products for the 2014-2015 school year, as submitted. Motion by Cotton, seconded by Miller.

VOTE 4-0

5. CREATION OF RESPONSE TO INTERVENTION POSITION FOR WES

Consider the recommendation of Superintendent Horsley to create a Response to Intervention position for WES. Position will be a classified position for 100 days per year. This position will be funded from SBDM funds. Motion by Wellman, seconded by Cotton.

VOTE 4-0

6. APPROVAL OF VENDOR FOR PAYROLL DEDUCTION

Consider the recommendation of Superintendent Horsley to approve Air Evac Lifeteam as a vendor for payroll deduction providing they have 20% of eligible employees enroll per BOE Policy 03.1211 and 03.2211. Motion by Cotton, seconded by Adkins.

VOTE 4-0

7. APPROVE/DENY NON-RESIDENT ADMISSIONS – Page 448

Consider the recommendation of Superintendent Horsley to approve-19 Students and deny-16 Students the admission of 2014-2015 Non-resident students as submitted. Motion by Miller, seconded by Cotton.

VOTE 4-0

8. APPROVAL OF ARC/504 CHAIRPERSONS

Consider the recommendation of Superintendent Horsley to approve the following as Admission and Release Committee (ARC) and 504 chairpersons in their respective schools or district level:

- Kim Taylor –CO
- Melissa Latimer - CO
- Chris Ailster – WES
- Aaron Collier – MES
- Craig Wilburn – GCHS
- Eric Keeton - GCHS
- Shannon Mills – MES
- Lawanna Conlin – WMS
- Amanda Powell – WMS
- James Campbell - WMS
- Tammy McCown – GCHS
- Stacy Dowdy – MES
- Jason Smith – GCHS
- Sandy Cornette – MMS
- Kristy Wilcox – MMS
- Nathan Sutton – MMS
- Tom Crump – AES
- Sherri Nickel – AES
- Jeff Wireman - GES

Motion by Wellman, seconded by Miller.

VOTE 4-0

VII. EXECUTIVE SESSION

~~Consider the recommendation of Superintendent Horsley to go into Executive Session at _____ p.m. in accordance with **KRS 61.810(1)(e)(f)**. Motion by _____, seconded by _____.~~

VOTE _____

~~MEETING CALLED BACK TO ORDER AT _____ P.M.~~

VIII. ADJOURNMENT

— **Cotton** _____ moved that the meeting adjourn at **7:50** P.M.

— **Miller** _____ seconded the motion.

VOTE **4-0**