

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

AUGUST 26, 2013

6:00 P.M.

G.C.H.S.

AGENDA

- I. ROLL CALL**
 - II. DELEGATIONS**
 - III. APPROVAL OF MINUTES**
 - IV. OLD BUSINESS**
 - 1. Payment-Greenup County Schools-PACT
 - 2. Payment-MMS/WMS Roofing Project
 - 3. Approval Greenup County School District Strategic Plan
 - 4. Preschool Program Annual Report
 - 5. Recognition of Booster/External Organizations
 - NEW BUSINESS/CONSENT**
 - 1. Fund Raising/Building Use Requests
 - 2. Personnel
 - NONCONSENT AGENDA**
 - 1. Overnight Trip Requests
 - 2. First Reading Board Policy 09.121 Entrance Age
 - 3. Agreement Student Teaching Placements Midway College
 - 4. Transportation Agreement Northeast Kentucky Head Start
 - 5. Approval of Charitable Gaming License GCHS Athletics
 - 6. First Reading 21st Century Director Job Description Change
 - 7. First Reading 21st Century Manager Job Description Change
 - 8. Approval of ARC/504 Chairpersons
 - 9. Approval of Bus/Driver Use Request Jesse Stuart Weekend
 - 10. Approval of Superintendent Monthly Expenditures
 - 11. Approval of 2013-2014 Tax Rates
 - 12. 2013-2014 Resource Officer Contract
 - 13. Surplus Property
 - 14. Creation of Food Service Permanent Substitutes
 - 15. Review of GCHS Handbook
 - 16. First Reading Intervention Specialist Job Description Change
 - 17. Approve Agreement with Ramey-Estep Home, Inc
 - 18. Review School Bell Start/End Times
 - V. CLAIMS AND PAYROLL**
 - VI. BOARD REPORTS**
 - VII. EXECUTIVE SESSION- to discuss pending litigation**
 - X. ADJOURNMENT**
- Pages ...11-27
- Pages ...28-30
- Pages ...31-34
- Pages ...35-45
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Unofficial

BOARD MEETING

August 26, 2013

6:00 P.M.

G.C.H.S.

TIME: 6:05pm

I. ROLL CALL

Mrs. Adkins X

Mr. Heineman X

Mr. Cotton X

Mrs. Wellman X

Mrs. Miller X

Point of Order

Ms. Catherine DelValle – Spanish Teacher of the Year

DELEGATIONS

1. Barb Cook – Concern – Method used to make decisions in Greenup County.

III. APPROVAL OF MINUTES – Pages 11-27

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held July 22, and the special meetings held July 23, and 29 (2), 2013, as submitted. Motion by Cotton, seconded by Heineman.

VOTE 5-0

IV. OLD BUSINESS

1. PAYMENT-GREENUP COUNTY SCHOOLS-PACT- Pages 28-30

Consider the recommendation of Superintendent Hall to approve payment to Trane U.S. Inc. for services through 7/31/2013 on the PACT Energy Savings Project in the amount of \$266,006.00, as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

2. PAYMENTS-MMS/WMS ROOFING PROJECT – Pages 31-34

Consider the recommendation of Superintendent Hall to approve payment to Eta Engineering Consultants, P.S.C. for services as of 7/22/13 in the amount of \$2,900.00 and 8/13/13 in the amount of \$8,688.29, as submitted. Motion by Heineman, seconded by Wellman.

VOTE 5-0

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3. APPROVAL OF GREENUP COUNTY SCHOOL DISTRICT 2013-2015 STRATEGIC PLAN – Pages 35-45

Consider the recommendation of Superintendent Hall to approve the 2013-2015 Greenup County Strategic Plan as submitted. Motion by Miller, seconded by Cotton.

VOTE 5-0

4. PRESCHOOL PROGRAM ANNUAL REPORT

Melissa Latimer, Preschool Coordinator/Behavior Consultant

5. RECOGNITION OF BOOSTER/EXTERNAL ORGANIZATIONS- Pages 46-47

Consider the recommendation of Superintendent Hall to recognize the following list of Booster/External Organizations in good standing with the Board of Education per Board Policy 04.312:

GCHS Band Boosters, GCHS Boys/Girls Soccer Boosters, GCHS Girls Basketball Boosters

Motion by Cotton, second Heineman.

VOTE 5-0

V. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 48-88

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted by groups in good standing per BOE Policy 04.312. Motion by Wellman, seconded by Miller.

VOTE 5-0

**Note: Principal Approved Trips/Building Use Requests –review only- Pages 89-141

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Bethany Riggs – English Teacher GCHS

Kenneth Thomas – Math Teacher/Assistant Band Director GCHS

Mary Logsdon – Sp.Ed. Teacher AES

Anthony Gordon – Girls Basketball Coach/Instructional Assistant GCHS

Debbie Allen – Bus Driver Route 606

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Mary Liming – Adm. Secretary Maint./Trans. C.O.
Kacey Carver – Math Teacher GCHS
Sarah Lloyd – Occupational Therapist District
Stephanie Hannah – Office Other MES
Amy Lacey – EBD Instructional Assistant MES
Warren Kelly – Computer Lab Assistant MES
Rachael Vanderhoof – Sp. Ed. Teacher WMS
Sherry Hopper – Gap Coord./Instructor GCHS
Brandon Miller – Perm. Sub. Bus Driver
Jennifer Dillon – English Teacher GCHS
Kristin Brown – Science Dept. Chair GCHS
Vickie Rabon – Custodian
Staci Riehl – RTI Instructional Assistant MES
Hollie Scaggs – Cook/Baker WES
Tammy Lyons – Cook/Baker MES
Kerri Stambaugh – Dance Team Coach GCHS
Amanda Powell – Principal WMS
Troy O'Brien – Cross Country Coach GCHS
Eric Keeton – Assistant Principal GCHS
Paula Pleasant – LBD Sp. Education Teacher GES

Transfers/Increase/Decrease Hours/Days:

Mary Collins from Route 606 to Route 56 7/25/13
Kerri Stambaugh from 21st Century Site Manager to Director 8/27/13
Jason Stiles from fulltime Bus Driver to Permanent Sub. Bus Driver 8/5/13
Connie Hall from 5 hours to 6 hours per day GES/GCHS Instructional Assistant
Melissa Rowe from 6 hours to 7 hours per day MES Cook/Baker
Tiffany Boggs Rank IV MES Teacher
Nicole Heighton from 8 hours to 7 hours per day WMS Office Other
Stephanie Hannah from 8 hours to 7 hours per day from 185 to 183 days per year MES Office Other
Connie Hall from GES/GCHS to FMD Classroom Instructional Assistant 7 hours

Substitute Bus Monitors: Corrina Thacker

Substitute Cook/Bakers: Jackie Rister, Oreta May, Terezs Gleason, Brandy Gullett, Mary Collins, Wendolyn Floyd, Julie Jones, Barbara Stone, Rachel Baker, Olivia Scaggs

Substitute Paraeducators/Secretary: Melissa Spears, Latisha Boyles, Samantha Unger

Substitute Teachers: Shirley Whitt, Ronda Fuller, Linda Cochran, Benjamin Plummer, Harriett Jones, Barry Forbes, Tony Clarke, Kaitlan Murray, Amy Barnhart, Cassandra Barber, Ada Bates

Resignations:

Stephanie Wilson – Instructional assistant WES 8/5/13
Natalie Stanley – Sp.Ed. teacher GES 7/31/13
Vickie Reed – Sub cook 7/29/13
Brad Quillen – Assistant Boys Basketball coach GCHS 8/1/13
Cindy Collier – Science Dept. chair GCHS 8/1/13
Jessica Holman – Teacher WES 8/9/13

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Eric Keeton – Assistant Principal WMS 8/20/13

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUESTS – Pages 142-147

Consider the recommendation of Superintendent Hall to approve the GCHS Girls Golf team overnight trip request to Bowling Green, Kentucky, on Wednesday, October 9, through Friday, October 11, 2013, to participate in state golf tournament (pending winning) using district van. Motion by Heineman, seconded by Cotton.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve GCHS Baseball team overnight trip request to Vero Beach Sports Complex, Vero, Florida, on Sunday, March 30, through Friday, April 4, 2014, to practice and play games (parents providing transportation). Motion by Miller, seconded by Wellman.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve GCHS Baseball team overnight trip request to Franklin County High School, Franklin, Kentucky, on Friday, May 2, through Saturday, May 3, 2014, to play 3 games (parents providing transportation). Motion by Cotton, seconded by Heineman.

VOTE 5-0

2. FIRST READING BOARD POLICY 09.121 ENTRANCE AGE – Pages 148-149

Consider the recommendation of Superintendent Hall to approve first reading of Board Policy 09.121 Entrance Age with changes as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

3. AGREEMENT STUDENT TEACHING PLACEMENTS MIDWAY COLLEGE – Pages 150-151

Consider the recommendation of Superintendent Hall to approve the agreement to accept student teaching placements and field placements with Midway College as for the 2013-2014 school year as submitted. Motion by Heineman, seconded by Wellman.

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VOTE **5-0**

4. TRANSPORTATION AGREEMENT NORTHEAST KENTUCKY HEAD START- Pages 152-154

Consider the recommendation of Superintendent Hall to approve the agreement with Northeast Kentucky Community Action Agency-Northeast Head Start for transportation for the 2013-2014 school year as submitted. Motion by **Miller**, seconded by **Heineman**.

VOTE **5-0**

5. APPROVAL OF CHARITABLE GAMING LICENSE GCHS ATHLETICS – Pages 155-156

Consider the recommendation of Superintendent Hall to approve the Charitable Gaming License for Greenup County High School Athletics (GCHS Touchdown Club and GCHS Homerun Club) granting them permission to sell 50/50, raffle tickets, split-the-pot, etc., as fundraising events/activities. Motion by **Heineman**, seconded by **Cotton**.

VOTE **5-0**

6. FIRST READING 21ST CENTURY DIRECTOR JOB DESCRIPTION –Page 157

Consider the recommendation of Superintendent Hall to approve the first reading of 21st Century Director job description by removing required number of days/hours worked due to dwindling grant funds. Motion by **Heineman**, seconded by **Cotton**.

VOTE **5-0**

7. FIRST READING 21ST CENTURY MANAGER JOB DESCRIPTION –Page 158

Consider the recommendation of Superintendent Hall to approve the first reading of 21st Century Manager job description by removing required number of days/hours worked due to dwindling grant funds. Motion by **Heineman**, seconded by **Wellman**.

VOTE **5-0**

Unofficial

8. APPROVAL OF ARC/504 CHAIRPERSONS

Consider the recommendation of Superintendent Hall to approve the following as Admission and Release committee (ARC) and 504 chairpersons in their respective schools or district level:

ARC:

AES – Thomas Crump, Principal

GES – Jeff Wireman, Principal

MES – Aaron Collier, Principal, Shannon Mills, Counselor

WES – Chris Ailster, Principal

MMS –Nathan Sutton, Principal, Sandy Cornette, Counselor

WMS- Amanda Powell, Principal, Lawanna Conlin, Counselor

GCHS- Jason Smith, Principal, Eric Keeton, Assistant Principal, Craig Wilburn, Assistant Principal, Brad Quillen Teacher, Anna Potter, Teacher

CO- Melissa Latimer, Special Education Consultant, Kim Taylor, Special Education Director

504:

AES – Thomas Crump, Principal

GES – Jeff Wireman, Principal

MES – Aaron Collier, Principal

WES – Chris Ailster, Principal

MMS –Sandy Cornette, Counselor

WMS- Amanda Powell, Principal, Lawanna Conlin, Counselor

GCHS- Jason Smith, Principal, Eric Keeton, Assistant Principal, Craig Wilburn, Assistant Principal

CO- Kim Taylor, Special Education Director

DISTRICT- Lisa Bradley, Brandi Hunt, School Nurses

Motion by **Cotton**, seconded by **Miller**

VOTE **5-0**

9. JESSE STUART FOUNDATION BUS/DRIVER REQUEST – Pages 159-160

Consider the recommendation of Superintendent Hall to approve bus and driver use request for Jesse Stuart Weekend at Greenbo Lake State Park on September 28, 2013. The foundation has committed to pay both mileage and driver the hourly rate for the day. Proof of insurance has been submitted. Motion by

Miller, seconded by **Heineman**.

VOTE **5-0**

Unofficial

10. REVIEW/APPROVAL OF SUPERINTENDENT MONTHLY EXPENSES – Pages 161-166

Cotton made the motion to review/approve the Superintendent's monthly expenses as submitted. Heineman seconded the motion.

VOTE 5-0

11. APPROVAL OF 2013-2014 TAX RATES – Pages 167-174

Tax Rate Hearing occurred at 5:30pm prior to Regularly scheduled board meeting. Consider the recommendation of Superintendent Hall to approve the 2013-2014 Tax Rates as follows:

- Real Estate 80.4 (Includes 0.9 cents for exonerations as recommended by the state)
- Personal Property 80.4 (Includes 0.9 cents for exonerations as recommended by the state)
- Motor Vehicle 49.4 (as recommended by the state)

Motion by Heineman, seconded by Miller.

VOTE 4-1(Nay-Cotton)

12. 2013-2014 RESOURCE OFFICER CONTRACT

Consider the recommendation of Superintendent Hall to enter into a contract with the Greenup County Sheriff's Department to provide a Deputy Sheriff for our school system at a rate of \$13.77 per hour, 8 hours per day, 175 days during the 2013-2014 school year. Total cost of \$19,498.08 (Includes benefits paid) to be paid from Safe Schools Grant-\$16,481 and General Fund \$3,017.08. Motion by Miller, seconded by Heineman.

VOTE 5-0

13. SURPLUS PROPERTY – Page 175

Consider the recommendation of Superintendent Hall to declare Bus 35 and Bus 37 surplus to the needs of the district and place for bids and Bus 102 surplus to the needs of the district and use for parts and scrap.

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Bus 35 VIN#1HVBBAN0WH585282
Bus 37 VIN#1HVBBAN4WH585284
Bus 102 VIN#1HVBB22NOLH275180

Motion by Heineman, seconded by Wellman.

VOTE 5-0

14. CREATION OF FOOD SERVICE PERMANENT SUBSTITUTES

Consider the recommendation of Superintendent Hall to create 3 Permanent Substitute Cook positions to be funded by Food Service. Motion by Heineman, seconded by Miller.

VOTE 5-0

15. REVIEW GCHS HANDBOOK – Pages 176-206

Review GCHS handbook as submitted.

16. FIRST READING INTERVENTION SPECIALIST JOB

DESCRIPTION CHANGE – Pages 207-208

Consider the recommendation of Superintendent Hall to approve the first reading of Intervention Specialist job description removing number of days employment due to availability of funding. Motion by Heineman, seconded by Cotton.

VOTE 5-0

17. APPROVE INTERAGENCY AGREEMENT WITH RAMEY-ESTEP HOME, INC. – Pages 209-210

Consider the recommendation of Superintendent Hall to approve the Interagency Agreement with Ramey-Estep Home, Inc. as provider for substance abuse counseling at no cost to the board. Motion by Wellman, seconded by Miller.

VOTE 5-0

18. REVIEW SCHOOL BELL START/END TIMES – Pages 211-218

Review start/end times of each school as submitted.

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VII. CLAIMS AND PAYROLL – Pages 219-251

Claims and Payroll reviewed prior to BOE meeting by Cotton.

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by Heineman, seconded by Miller.

VOTE 5-0

VIII. BOARD REPORTS – Pages 252-299

1. Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report

IX. EXECUTIVE SESSION

~~Consider the recommendation of Superintendent Hall to go into Executive Session at _____ p.m. in accordance with KRS 61.810 (1)(c)(f) to discuss proposed or pending litigation against or on behalf of the district. Motion by _____, seconded by _____.~~

~~VOTE _____~~

~~MEETING CALLED BACK TO ORDER AT _____ P.M.~~

X. ADJOURNMENT

Heineman moved that the meeting adjourn at 8:02 P.M.
Cotton seconded the motion.

VOTE 5-0