

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

SEPTEMBER 23, 2013

6:00 P.M.

G.C.H.S.

AGENDA

- I. ROLL CALL**
 - II. DELEGATIONS**
 - III. APPROVAL OF MINUTES**
 - IV. OLD BUSINESS**
 - 1. Recognition of Booster/External Organizations
 - 2. Payment MMS/WMS Roofing Project
 - 3. Payment Greenup County Schools-PACT Energy
 - NEW BUSINESS/CONSENT**
 - 1. Fund Raising/Building Use Requests
 - 2. Personnel
 - NONCONSENT AGENDA**
 - 1. Overnight Trip Requests
 - 2. Second Reading Board Policy 09.121 Entrance Age
 - 3. Second Reading 21st Century Director Job Description Change
 - 4. Second Reading 21st Century Manager Job Description Change
 - 5. Second Reading Intervention Specialist Job Description Change
 - 6. First Reading Board Policies 03.11 and 03.21 Hiring with Changes
 - 7. Approval of Agreement with Shawnee State University
 - 8. TELL Survey Date Review
 - 9. Creation of Instructional Assistant PASS program MES
 - 10. Creation of (2) Instructional Assistants at GES
 - 11. 2013-2014 Working Budget
 - 12. Approval of Additional ARC Chairpersons
 - 13. Approval of Superintendent Monthly Expenditures
 - V. CLAIMS AND PAYROLL**
 - VI. BOARD REPORTS**
 - VII. EXECUTIVE SESSION- to discuss pending litigation**
 - X. ADJOURNMENT**
- Pages ...8-18
- Pages ...19-20
Page ...21
- Pages ...22-40
- Page ...97-98
Pages ...99-100
Page ...101
Page ...102
Pages ...103-014
Pages ...105-110
Pages ...111-112
- Pages ...113-163
- Pages ...164-168

Unofficial

BOARD MEETING

September 23, 2013

6:00 P.M.

G.C.H.S.

TIME: **6:04pm**

I. ROLL CALL

Mrs. Adkins **X**

Mr. Heineman **X**

Mr. Cotton **X**

Mrs. Wellman **X**

Mrs. Miller **X**

Point of Order

NONE

DELEGATIONS

- Community concerned with building new school at Lynn Elementary property
 - Tony Quillen – Education important resource for children & their future. Improved infrastructure at Lynn area. Water line expansion, residential development, 200 miles of blacktop. New school would increase residential housing potential in area. Spoke with Mr. Carpenter today. County would help in the permit process with State departments in areas of roads & water utilities.
 - Mark Howard – Past board member. What can community do to help? Safety concerns – Busses transitioning students on Lynn property. Really no supervision there, no restrooms, no heat. Students getting on bus early (6:20am) and getting off bus late (4:30pm). Absenteeism could be lower with less time on busses. Any time can increase parent involvement and extracurricular opportunities then it helps test scores. What about a charitable fund for people to donate to help?
- Barb Cook – Concern – Evaluation process in district.
- Lori Swain – MES & Ratio Concerns – Concern at discussed at SBDM Council meetings. Over cap in Kindergarten (27:24). Average for Primary. State department said it was never the intention to have the classes be averaged over the Primary.

III. APPROVAL OF MINUTES – Pages 8-18

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held August 26, 2013, as submitted. Motion by **Miller**, seconded by **Wellman**.

VOTE **5-0**

IV. OLD BUSINESS

Unofficial

1. RECOGNITION OF BOOSTER/EXTERNAL ORGANIZATIONS- Pages 19-20

Consider the recommendation of Superintendent Hall to recognize the following list of Booster/External Organizations in good standing with the Board of Education per Board Policy 04.312:

GCHS Band Boosters, GCHS Boys and Girls Soccer Boosters, GCHS Girls Basketball Boosters, GCHS Touchdown Club, GCHS Volleyball Boosters, GCHS Spirit Club (Cheerleaders), GES PTO, MES PTO, AES PTO

Motion by Heineman, seconded by Cotton.

VOTE 5-0

2. PAYMENTS-MMS/WMS ROOFING PROJECT – Page 21

Consider the recommendation of Superintendent Hall to approve payment to Eta Engineering Consultants, P.S.C. for services as of 9/13/13 in the amount of \$6,800.00, as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

3. PAYMENTS-GREENUP COUNTY SCHOOLS-PACT – Handout

Consider the recommendation of Superintendent Hall to approve payment to Trane U.S. Inc. for services as of 8/31/13 on the PACT Energy Savings Project in the amount of \$133,007.00, as submitted. Motion by Cotton, seconded by Wellman.

VOTE 5-0

V. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 22-40

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

**Note: Principal Approved Trips/Building Use Requests –review only- Pages 41-96

Unofficial

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Gary Skeens – Bus Driver Route 1102

Jason Stiles – AES Preschool Instructional Assistant

Benjamin Plummer – Assistant Boys Basketball Coach GCHS

Davina Walters – Sp. Ed. Classroom Instructional Assistant GCHS/GES

Adam Bass – 7th Grade Boys Basketball Coach WMS

Substitute Bus Monitor: Hollie Scaggs

Substitute Custodian: Eva Logan

Substitute Teachers: Libby Stuart, Lakin Houston, Ronald Miller, Sarah Roberts, Stephanie Wilson

Substitute (Paraeducator) Instructional Assistants: Stephanie Brien, Christina Presley, Nicole Heighton

FY14 Transition to Proficiency Tutoring Program

(Funded by FY14 Regular McKinney-Vento Funds and FY14 McKinney-Vento Title I Set-Aside Funds)

AES- Tammy Ballard

GES / MES – Lora Diller

WES – Maxine Glancy

MMS / WMS – Sheila Mershon

Volunteers:

Aimee Adkins, Jerry Allen, Chloe Bradford, Janet Brown, Shyla Brown, Belinda Burton, Ruth Chapman, Stephanie Chapman, Consuela Coburn, Katelan Collins, Samantha Collier, Erin Comer, James Cook, Dana Cooper, Chris Cox, Beth Craft, Angela Craycraft, Mary Curtis, Michael Daniels, Karen Delong, Erin Fannin, Rebecca Fletcher, Ruth Gumbert, Dave Hall, Vianna Hall, Rachel Hamilton, Miranda Harris, Cayce Hayden, Delia Heck, Crystal Hogsten, Joseph Hogsten, Tanner Hopwood, Robert Hulett, Helen Iery, Jenny Iery, Nancy Iery, Stacy Imel, Michelle King-Book, Derrick Knight, Jennifer Knight, Anglea Knipp, Renee Leadingham, Kevin Lemaster, Angela Litteral, Amanda Lockyear, Shawna Logan, Tammy Logan, Nancy Malone, Alisha Morris, Tammy Mullins, Mark Munn, Tasha Neal, Laura Neel, Genoria Newland, Becky O'Conner, Amber Osborne, Suzan Osborne, Amanda Porter, Zachary Prichard, Megan Purdy, Rachel Ratcliff, Claude Reed, Peggy Reed, Sandy Rice, Donald Rowe, Aubrey, Roy, Matt Roy, Donald Rowe, Keith Russell, Connie Sammons, Michael Short, April Sinift, Lauren Sparks, Amanda Tarr, Michael Tarr, Randa Thompson, Lowell Waddell, Misty Wages, Jeff Zaph, Joanna Zaph

Resignations:

Stephanie Phillips – 21st Century Community Learning Center Director 8/10/13

Nicole Heighton – Secretary/Attendance Clerk WMS 8/30/13

Krissy Smith – FMD Classroom Paraeducator WES 10/1/13

Unofficial

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUESTS – Pages 97-98

Consider the recommendation of Superintendent Hall to approve the GCHS Cheerleaders overnight trip request to Orlando, Florida, on Friday, February 7, through Monday, February, 10, 2014, to participate in National Cheerleading Competition (using other transportation). Motion by Cotton, seconded by Heineman.

VOTE 5-0

2. SECOND READING BOARD POLICY 09.121 ENTRANCE AGE

Pages 99-100

Consider the recommendation of Superintendent Hall to approve second reading of Board Policy 09.121 Entrance Age with changes as submitted. Motion by Wellman, seconded by Miller.

VOTE 5-0

3. SECOND READING 21ST CENTURY DIRECTOR JOB DESCRIPTION

Page 101

Consider the recommendation of Superintendent Hall to approve the second reading of 21st Century Director job description by removing required number of days/hours worked due to dwindling grant funds. Motion by Heineman, seconded by Miller.

VOTE 5-0

4. SECOND READING 21ST CENTURY MANAGER JOB DESCRIPTION

Page 102

Consider the recommendation of Superintendent Hall to approve the second reading of 21st Century Manager job description by removing required number of days/hours worked due to dwindling grant funds. Motion by Heineman, seconded by Wellman.

VOTE 5-0

5. SECOND READING INTERVENTION SPECIALIST JOB DESCRIPTION CHANGE – Pages 103-104

Consider the recommendation of Superintendent Hall to approve the second reading of Intervention Specialist job description removing number of days

Unofficial

employment due to availability of funding. Motion by Cotton, seconded by Miller.

VOTE 5-0

6. FIRST READING BOARD POLICIES 03.11 AND 03.21 HIRING WITH CHANGES – Pages 105-110

Consider the recommendation of Superintendent Hall to approve First Reading of Board Policies 03.11 and 03.21 with changes (employment age being at least 21 years of age) as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

7. APPROVAL OF AGREEMENT WITH SHAWNEE STATE UNIVERSITY – Pages 111-112

Consider the recommendation of Superintendent Hall to approve the agreement with Shawnee State University for educator clinical experience for students as submitted. Motion by Wellman, seconded by Cotton.

VOTE 5-0

8. TELL SURVEY DATA REVIEW

Superintendent Hall reviewed the TELL Survey Data with the BOE.

9. CREATION OF INSTRUCTIONAL ASSISTANT POSITION FOR PASS PROGRAM MCKELL ELEMENTARY SCHOOL

Consider the recommendation of Superintendent Hall to create an instructional assistant position (4 hours per day) for the PASS Program at McKell Elementary School. This position will be paid from IDEA funds. Motion by Miller, seconded by Heineman.

VOTE 5-0

10. CREATION OF INSTRUCTIONAL ASSISTANTS POSITIONS AT GREYSBRANCH ELEMENTARY SCHOOL

Consider the recommendation of Superintendent Hall to create two (2) three hour per day instructional assistants at Greysbranch Elementary School. These

Unofficial

positions will be for the remaining 2013-2014 school year and be paid from Title 1 funds allotted to GES. Motion by Miller, seconded by Heineman.

VOTE 5-0

Consider the recommendation of Superintendent Hall to allocate one(1) additional teaching slot to Argillite Elementary School based on 9/15/13 enrollment data. Motion by Heineman, seconded by Cotton.

VOTE 5-0

11. 2013-2014 WORKING BUDGET – Pages 113-163

Consider the recommendation of Superintendent Hall to approve the 2013-2014 Working Budget as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

12. APPROVE OF ADDITIONAL ARC CHAIRPERSONS

Consider the recommendation of Superintendent Hall to approve the additional personnel as Admission and Release Committee (ARC) chairpersons in their respective schools:

MMS – Kristy Wilcox

WMS – James Campbell

WES – Sharri Robinson

Motion by Wellman, seconded by Heineman.

VOTE 5-0

13. REVIEW/APPROVAL OF SUPERINTENDENT MONTHLY EXPENSES – Pages 164-168

Cotton made the motion to review/approve the Superintendent's monthly expenses as submitted. Miller seconded the motion.

VOTE 5-0

Unofficial

VII. CLAIMS AND PAYROLL – Pages 169-205

Claims and Payroll reviewed prior to BOE meeting by Cotton.

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by Heineman, seconded by Wellman.

VOTE 5-0

VIII. BOARD REPORTS – Pages 206-250

1. Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report

IX. EXECUTIVE SESSION

~~Consider the recommendation of Superintendent Hall to go into Executive Session at _____ p.m. in accordance with KRS 61.810 (1)(e)(f) to discuss proposed or pending litigation against or on behalf of the district. Motion by _____, seconded by _____.~~

VOTE _____

~~MEETING CALLED BACK TO ORDER AT _____ P.M.~~

X. ADJOURNMENT

Heineman moved that the meeting adjourn at 7:44 P.M.

Cotton seconded the motion.

VOTE 5-0