

Community Use of School Facilities

PRIMARY PURPOSE

School facilities are for the primary purpose of meeting the educational needs of school-age youth in the District. However, with reasonable policies and procedures, the school can assist the community in meeting social, civic, recreational, and cultural needs by effective utilization of school facilities.

PRIORITY FOR USE OF SCHOOL FACILITIES

Priority	Examples of Groups	Approval	Scheduling	Fees Charged	Proof of Liability Insurance
I - School Groups	Educational programs that are an outgrowth of classroom instruction including, but not limited to, science fairs, plays, exhibits, and concerts. Interscholastic activities including athletic teams, speech and debate, band competition, and academic competition. Meetings of a school group or school-sponsored clubs that requires a faculty sponsor.	Principal	Principal/designee	None	None required
II - School-Related Groups	Parent-Teacher Association/ Organization meetings Booster Groups meetings—academic, athletic, and band	Principal	Principal/designee	Food service and custodial fees, if designated in contract	As specified in the contract
III - Community Interest Groups and Meetings of General Public	Community Recreation Programs including, but not limited to elementary basketball, football and cheerleading Events sponsored by PTO or Booster Groups Civic clubs Church groups 4-H Clubs Scout groups General meetings of various community groups including, but not limited to, political parties.	Principal Superintendent Board of Education	Principal/designee	Usage, food service and custodial fees, as designated in contract	As specified in the contract Organizations will be required to sign a release and indemnity agreement relieving the Board of any liability in accordance with Board Policy 05.3.

Community Use of School Facilities

FOOD SERVICE

Eligible groups may contract for meals to be served in school dining areas. Use of kitchen equipment requires the presence of a School Food Service employee.

PUBLIC ELECTIONS

School facilities may be used for public elections without charge.

SPECIAL/EMERGENCY USE

The Superintendent/designee may approve special/emergency use of facilities with explanation made to the Board at its next regular meeting.

Review/Revised: 01/31/05