

**Wurtland Middle School
Council Policy
Determination of the Schedule of the School Day/Week
KRS 160.345(2)(i)4**

Policy Number	
6	
<i>Type:</i>	<i>Required</i>

By the end of each school year and after seeking input from the council, the principal shall establish a master schedule for the succeeding school year. The schedule will utilize time of school day and calendar year to optimize the opportunities for students to be able to know and do all curricular objectives at a proficient level.

The schedule will be designed to meet the needs and interests of middle school students, provide equal access to a curriculum, which reflects Kentucky's Program of Studies, and allow for co-curricular activities and school programs.

The certification and expertise of staff will be a primary focus in the assignment of curricular responsibilities.

Criteria to be considered include the following:

1. Provide expectations and opportunities to achieve the a standard of the Program of Studies for all students;
2. Review of curriculum changes and staff suggestions;
3. Reflect student requests for course offerings of interest for enrichment and exploration;
4. Consider staffing needs and recommendations;
5. Development of a school/staff master schedule, individual student schedules, and graduation plans, individual education plans, and inclusion.

A student's assignment to a schedule will be determined by the principal in compliance with the criteria stated above.