

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

JANUARY 26, 2015

6:00 P.M.

GREENUP CO. HIGH SCHOOL

AGENDA

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

- I. ROLL CALL**
 - II. REORGANIZATION OF BOARD**
 - III. POINT OF ORDER**
 - IV. INSTRUCTIONAL UPDATE**
 - V. DELEGATIONS**
 - VI. APPROVAL OF CONSENT ITEMS as submitted**
 - Minutes from December 15 and 29, 2015
 - Acknowledgement of Personnel Action
 - Fund Raising/Building Use Requests
 - Acknowledgement of Principal Approved Field Trips Requests
 - Claims and Payroll as directed from the Treasurer
 - Attendance Report
 - Financial Reports
 - Superintendent Monthly Expenses
 - Food Service Report
 - Maintenance Reports
 - Technology Reports
 - VII. OLD BUSINESS**
 - 1. BOE Code of Ethics Review
 - 2. Superintendent Mid-Year Evaluation Discussion
 - NONCONSENT AGENDA**
 - 1. Overnight Trip Requests: MMS Jr. Beta Club, GCHS Baseball, GCHS Band, V.I. Special Education, GCHS Softball
 - 2. Approve BOE Regular Meeting Dates
 - 3. Approve Farm to School New Greenhouse Location
 - 4. Approve Comprehensive Improvement Plan for District and Superintendent Assurances
 - 5. Declare Bus 60 Surplus to District
 - 6. 2015-2016 Draft Budget Discussion
 - 7. Approve KETS Offer of Assistance
 - 8. Approve Surplus Property Bid
 - 9. Approve 2015-2016 School Calendar
 - VIII. EXECUTIVE SESSION KRS 61.810(1)(c)**
 - IX. ADJOURNMENT**
- Pages ...9-172
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BOARD MEETING

January 26, 2015

6:00 P.M.

GCHS

TIME: 6:13PM

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS

Mrs. Kelly Adkins, Mrs. Linda Wellman, Mr. Carl Cotton (Elected) and Mr. Jeff Hurn (Elected) were administered Pursuant to KY Constitution Sec. 228 for the Kentucky Constitution – “Oaths of Officers of School Board Members” by Hon. James W. Lyon Jr. – Attorney at Law and Notary Public.

I. ROLL CALL

Mrs. Adkins X Mrs. Wellman X Mr. Cotton X Mr. Hurn X

II. REORGANIZATION OF BOARD

BOARD CHAIR PERSON

Cotton moved to appoint Adkins to serve as Board Chairperson, two (2) year term. Wellman seconded the motion.

VOTE 4-0

BOARD VICE CHAIRPERSON

Adkins moved to appoint Wellman to serve as Board Vice Chairperson two (2) year term. Cotton seconded the motion.

VOTE 4-0

BOARD SECRETARY

Wellman moved to appoint Sherry Horsley to serve as Board Secretary for the 2015 year. Hurn seconded the motion.

VOTE 4-0

Cotton moved to appoint Glenna Wireman to serve as Assistant Board Secretary for the 2015 year. Wellman seconded the motion.

VOTE 4-0

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BOARD TREASURER

Cotton moved to appoint Scott Burchett to serve as Treasurer of the Board of Education for the 2015 year. Hurn seconded the motion.

VOTE 4-0

BOARD ATTORNEY

Hurn moved to employ James Lyon, Jr. to serve as Board Attorney for the 2015 year, at a retainer fee of \$500.00 monthly. Cotton seconded the motion.

VOTE 4-0

III. POINT OF ORDER

School Board Member Recognition-Ms. Horsley read Proclamation from Bobby Carpenter, Greenup County Judge Executive

IV. INSTRUCTIONAL UPDATE

- Traysea Moresea - Winter MAP Data
- Scarlet Shoemaker – FRYSC Program
- Elementary Principal Reports: AES Mr. Tom Crump, GES Mr. Jeff Wireman, MES Mr. Aaron Collier, WES Mr. Chris Ailster

V. DELEGATIONS

None

VI. APPROVAL OF CONSENT ITEMS, as submitted

Consider the recommendation of Superintendent Horsley to approve the consent items as submitted. Motion by Hurn, seconded by Wellman.

VOTE 4-0

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| P. 9-17 | 1. Minutes from December 15 & 29, 2015 |
| | 2. Acknowledgement of Personnel Action |
| P. 18-31 | 3. Fund Raising/Building Use Requests |
| P. 32-50 | 4. Acknowledgement of Principal Approved Field Trip Requests |
| P. 51-91 | 5. Claims and Payroll as directed from the Treasurer |
| P. 92 | 6. Attendance Report |
| | 7. Financial Reports: |
| P.93-99 | Munis Balance Sheet |
| P.100-131 | Munis Monthly Financial Report |
| P. 132 | Financial Position Report |

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- P. 133 Credit Card Report
- P. 134-146 Monthly Credit Card Expenses
- P. 147 Budget-Revenue Projections
- P. 148 Monthly Superintendent Expenses
- P. 149 Food Service Report
- P. 150-154 8. Maintenance Reports:
 - Open Work Orders
 - Completed Work Orders
- P.155-172 9. Technology Reports:
 - All STC From Last to Current
 - All Open STC One Month or Older
 - All Open District IT One Month or Older
 - All District IT From Last to Current

PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Sammy Jenkins – Permanent Substitute Bus Driver
Ashley Bentley – Assistant Girls Basketball Coach GCHS
Jason Stiles – Bus Driver Route 606
Terry Morgan – Speech Pathologist
Mary Potter – 4 hr. Cook/Baker GCHS
Wendolyn Floyd – 6 hr. Cook/Baker GCHS
Earl Belford – Bus Driver Route 52
Andrew Short – Assistant Boys Basketball Coach GCHS
Brad Quillen – Assistant Boys Basketball Coach GCHS
Lynda Peterson-Buchanan – English Teacher GCHS
Substitute Bus Driver: Paul Lyons
Substitute Cook/Bakers: Erin Braun, Sammy Jenkins, Patricia Howard
Substitute Custodians: Faith Scaff, Dakota Salmons,
Substitute Nurse: Brittany Stiltner
Substitute Teachers: Melissa Brown, Ryan Hurst, Jennifer Dillon, Stacey Nicholas-Oliver,
Daniel Armstrong, Cassie Hacker, Kelsey Nichols
Substitute Paraeducators: Ashley Wireman, Erin Braun, Amy Bond, Macohn Wolfe, Patricia Howard

Increase in hours:

Carrie Hornsby from 6 hrs. to 7 hrs. per day – Cook/Baker at GCHS
Volunteers: Ashley Grizzle, Mark Elkins, Bob Keeton
FMLA Extension: Audrey Crum –Custodian 1/2/15-1/20/15
Medical Leave – Kayla Simmons – AES teacher-3/4/-4/15/15
Donnie Speaks, bus driver, suspended with pay until outcome of investigation 12/15-12/19/15
Resignations:
Jennifer Pennington – Sub. Custodian 12/18/14
Irma Switalski – Sub. Teacher 12/31/14
Angie Bentley – Read Right Tutor GCHS 1/26/15

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VII. OLD BUSINESS

1. BOE CODE OF ETHICS REVIEW – Page 173

Covered items #3 and #4 of Code of Ethics.

2. SUPERINTENDENT MID-YEAR EVALUATION DISCUSSION

Summary given by Ms. Adkins.

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUEST – Pages 174-192

Consider the recommendation of Superintendent Horsley to **approve**/disapprove the McKell Middle School Jr. Beta Club overnight trip request to Galt House, Louisville, Kentucky on Thursday, February 19 through Friday, February 20, 2015, to attend Junior Beta Convention (using other transportation). Motion by

___ **Cotton** ___, seconded by ___ **Wellman** ___.

VOTE **4-0**

Consider the recommendation of Superintendent Horsley to **approve**/disapprove the GCHS Baseball team overnight trip request to Harrison County, Kentucky, on Friday, March 27, through Saturday, March 28, 2015, to participate in tournament (using other transportation). Motion by ___ **Hurn** ___, seconded by

___ **Cotton** ___.

VOTE **4-0**

Consider the recommendation of Superintendent Horsley to **approve**/disapprove the GCHS Baseball team overnight trip request to Emerson, Georgia, on Thursday, April 2 through April 4, 2015, to practice and play games (using other transportation). Motion by ___ **Hurn** ___, seconded by

___ **Cotton** ___.

VOTE **4-0**

*Consider the recommendation of Superintendent Horsley to **approve**/disapprove the GCHS Band overnight trip request to University of Louisville, Louisville, Kentucky, on Friday, January 23 through Saturday, January 24, 2015, to participate in Honor Band (using district van). Motion by ___ **Hurn** ___, seconded by

___ **Wellman** ___.

VOTE **4-0**

*Superintendent Horsley approved on 1/14/15.

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Consider the recommendation of Superintendent Horsley to **approve**/disapprove the V.I. Special Education overnight trip request to Ky. School for the Blind, Louisville, Kentucky on Friday, March 27 through Sunday, March 29, 2015, to attend weekend retreat (using school bus). Motion by **Hurn**, seconded by **Wellman**.

VOTE **4-0**

Consider the recommendation of Superintendent Horsley to **approve**/disapprove the GCHS Softball Team overnight trip request to Lexington Lafayette on Friday, April 17 through Saturday, April 18, 2015, to participate in tournament (parent's transporting). Motion by **Wellman**, seconded by **Cotton**.

VOTE **4-0**

2. APPROVE BOE 2015 MEETING DATES – Pages193-194

Consider the recommendation of Superintendent Horsley to approve the Board of Education 2015 meeting dates as follows:

January 26, 2015	6:00 PM	GCHS
February 23, 2015	6:00 PM	GCHS
*March 16, 2015	4:00 PM	C.O.
March 23, 2015	6:00 PM	GCHS
April 27, 2015	6:00 PM	GCHS
May 18, 2015	6:00 PM	GCHS
*June 8, 2015	4:00 PM	C.O.
June 22, 2015	6:00 PM	GCHS
July 27, 2015	6:00 PM	GCHS
August 24, 2015	6:00 PM	GCHS
*September 14, 2015	4:00 PM	C.O.
September 28, 2015	6:00 PM	GCHS
October 26, 2015	6:00 PM	GCHS
November 16, 2015	6:00 PM	GCHS
*December 7, 2015	4:00 PM	C.O.
December 14, 2015	6:00 PM	GCHS

*Work Sessions

Special meetings called on an as needed basis. Motion by **Hurn**, seconded by **Wellman**.

VOTE **4-0**

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3. APPROVE FARM TO SCHOOL NEW GREENHOUSE LOCATION

Pages 195-196

Consider the recommendation of Superintendent Horsley to approve Farm to School Grant funded new greenhouse location as submitted. Motion by

Hurn, seconded by **Cotton**.

VOTE **4-0**

4. APPROVE COMPREHENSIVE IMPROVEMENT PLAN FOR DISTRICT AND SUPERINTENDENT ASSURANCES – Pages 197-284

Consider the recommendation of Superintendent Horsley to approve the Comprehensive Improvement Plan for District and Superintendent Assurances as submitted. Motion by **Wellman**, seconded by **Cotton**.

VOTE **4-0**

5. DECLARE BUS 60 SURPLUS TO DISTRICT

Consider the recommendation of Superintendent Horsley to declare Bus 60, 2001 International (Serial Number: 1HVBRAAL31A910700), as surplus to the needs of the district and subsequently sold. Motion by **Hurn**, seconded by

Adkins.

VOTE **4-0**

6. 2015-2016 DRAFT BUDGET DISCUSSION – Pages 285-287

Scott Burchett, Finance Director

Discussed.

7. APPROVE KETS SECOND OFFER OF ASSISTANCE – Pages 288-289

Consider the recommendation of Superintendent Horsley to approve and accept the KETS Offer of Assistance in the amount of \$20,580.00. Motion by

Cotton, seconded by **Wellman**.

VOTE **4-0**

8. APPROVE SURPLUS PROPERTY BID – Pages 290-292

Consider the recommendation of Superintendent Horsley to approve and accept the bid from Steve Woods in the amount of \$810.00 for the surplus Dixie Chopper Zero Turn Mower. Motion by **Wellman**, seconded by

Cotton.

VOTE **4-0**

Unofficial

9. APPROVE 2015-2016 SCHOOL CALENDAR – Page 293

Consider the recommendation of Superintendent Horsley to approve the 2015-2016 School Calendar (Open August 5 – Closing May 13, 2016) as submitted. Motion by Hurn, seconded by Cotton.

VOTE _____

TABLED

1st Cotton

2nd Wellman

VOTE 3-1 (NAY-Hurn)

VIII. EXECUTIVE SESSION

Consider the recommendation of Superintendent Horsley to go into Executive Session at _____ p.m. in accordance with **KRS 61.810(1)(c)(f)**. Motion by _____, seconded by _____.

VOTE _____

~~MEETING CALLED BACK TO ORDER AT _____ P.M.~~

IX. ADJOURNMENT

Hurn moved that the meeting adjourn at 8:39 P.M.

Wellman seconded the motion.

VOTE 4-0