

**GREENUP COUNTY BOARD OF EDUCATION
GREENUP, KENTUCKY
BOARD MEETING**

FEBRUARY 24, 2014

6:00 P.M.

G.C.H.S.

AGENDA

- I. ROLL CALL**
 - II. DELEGATIONS**
 - III. APPROVAL OF MINUTES**
 - IV. OLD BUSINESS**
 - 1. Local Planning Committee Building Evaluation – tabled from 1/27/14
 - 2. Proposed Amended 2013-2014 School Calendar Discussion

 - V. NEW BUSINESS/CONSENT**
 - 1. Fund Raising/Building Use Requests
 - 2. Personnel

 - NONCONSENT AGENDA**
 - 1. Overnight Trip Requests
 - 2. Annual Greenbo Railroad Show Bus Use Approval
 - 3. Approval of Extended Disability Leave
 - 4. FRYSC’s Assurance Certification FY15-16
 - 5. 2014-2015 Tentative School Allocations
 - 6. 2012-2013 District Nutritional & Physical Activity Report Card
 - 7. Review/Approval of Superintendent Monthly Expenses
 - 8. First Reading Amend BOE Policy 09.36 School–Related Student Trips
 - 9. Amend BOE Procedure 09.36 AP.21 Field Trip Request Form
 - 10. Surplus Property

 - VI. CLAIMS AND PAYROLL**
 - VII. BOARD REPORTS**
 - VIII. EXECUTIVE SESSION- to discuss pending litigation**
 - IX. ADJOURNMENT**
- Pages ...8-15
- Pages ...16-21
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Unofficial

BOARD MEETING

February 24, 2014

6:00 P.M.

G.C.H.S.

TIME: **6:06pm**

I. ROLL CALL

Mrs. Adkins **X**

Mr. Heineman **X(6:13pm)** Mr. Cotton **X**

Mrs. Wellman **X**

Mrs. Miller **X**

Point of Order

NONE

III. DELEGATIONS

1. **Barb Cook – Concern** – Concerns brought to BOE over past few months. Trust from district level. Accountability is concern tonight. Reorganization & restructuring at district level. Elimination of district level positions for duplicated services and elimination of extended days for employees not directly affecting students.
2. **Thelma Branim – Pay periods back to old method** – poll taken concerning going back to 26 pays from 24 pays like current. Handout given of poll and some reasons given why.
3. **Karen Mauk – Spring Break** – representing GES staff. Very important to go to school during Spring Break. Want instructional days before testing. Handout given.

IV. APPROVAL OF MINUTES – Pages 8-15

Consider the recommendation of Superintendent Hall to approve the minutes of the regular meeting held January 27, 2014 as submitted. Motion by **Miller**, seconded by **Cotton**.

VOTE **5-0**

V. OLD BUSINESS

1. LOCAL PLANNING COMMITTEE BUILDING EVALUATION –Pages 16-21

Tabled from January 27, 2014 meeting . **Heineman** made the motion to bring motion to floor to further discuss building evaluation company. Seconded by **Wellman**.

VOTE **5-0**

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EEC-Presentation-Don Nicholls, Ed Tucker-Marshall University, Raceland-Worthington Schools, Byrd Clinical Center, Carter County Schools, have done scale of projects in cost. Have done building evaluations in past. Quote is \$16,750.

Ross-Tarrant Architects-Melinda Joseph-Dezarn-Only do educational facilities in Kentucky. Worked on our last Facility Plan development. Works with CMTA engineers. Quote is \$14,805 plus reimbursables estimated at \$1,037 for total of \$15,842.

Consider the recommendation of Superintendent Hall to approve EEC to perform the Building Evaluation for the Local Planning Committee process in the amount of \$16,750. Motion by Cotton, seconded by Heineman.

VOTE 1-4 (Aye-

Cotton)

Consider the recommendation of Superintendent Hall to approve Ross-Tarrant Architects to perform the Building Evaluation for the Local Planning Committee process in the amount of \$14,805 plus reimbursables. Motion by Heineman, seconded by Miller.

VOTE 4-1 (Nay-

Cotton)

2. PROPOSED AMENDED 2013-2014 SCHOOL CALENDAR-Discussion

Page 22

Consider the recommendation of Superintendent Hall to approve proposed amended 2013-2014 school calendar with changes to include Spring Break (March 31, 2014 through April 4, 2014) as Instructional Days as submitted. Motion by Wellman, seconded by Miller.

VOTE 5-0

VI. NEW BUSINESS/CONSENT

1. FUND RAISING/BUILDING USE REQUESTS – Pages 23-35

Consider the recommendation of Superintendent Hall to approve Fund Raising/ Building Use Requests as submitted with additions. Motion by Heineman, seconded by Cotton.

VOTE 5-0

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**Note: Principal Approved Trips/Building Use Requests –review only- Pages 36-52

2. PERSONNEL

Personnel for Board Information Only in accordance with KRS 160.390 (2)

EMPLOYMENT:

Nicklas Wilburn – Physical Education Teacher – MES

Ann Seibert – Bus Route 803

Jessica Newsome – Kindergarten Paraeducator – MES

Rhonda Poplin – FMD Sp. Needs Paraeducator – GCHS

Brad Stultz – Assistant Baseball Coach GCHS

Increase in hours: Stephanie Hannah-MES Office Other from 6 to 8 hrs. per day

Substitute Custodian: Charollett Allen

Volunteers: Justin Angel, Kayla Bowling, David Bentley, Rebecca Hieneman

Medical Leave:

Erica Krebs – teacher WES 1/14 – 3/4/14

Misty Tackett – teacher GES 1/17 – 3/28/14

Resignation:

Patty Brown – Secretary MES – 2/28/14

NONCONSENT AGENDA

1. OVERNIGHT TRIP REQUEST – Pages 53-64

Consider the recommendation of Superintendent Hall to approve GCHS Girl's Softball team overnight trip request to Myrtle Beach, South Carolina, on Monday, March 31 through Friday, April 4, 2014, to attend training/tournament (parents transporting). Motion by Heineman, seconded by Cotton.

VOTE 4-1(Nay-Adkins)

Consider the recommendation of Superintendent Hall to approve GCHS Girl's Softball team overnight trip request to Lexington Lafayette High School in Lexington, Kentucky, on Friday, April 18 through Saturday, April 19, 2014, to attend softball tournament (parents transporting). Motion by Heineman, seconded by Miller.

VOTE 5-0

Unofficial

Consider the recommendation of Superintendent Hall to approve GCHS Girl's Softball team overnight trip request to Bourbon Co. High School, Paris, Kentucky, on Friday, May 9 through Saturday, May 10, 2014, to attend softball tournament (parents transporting). Motion by Heineman, seconded by Cotton.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve GCHS (Honors) Band overnight trip request to Eastern Kentucky University, Richmond, Kentucky, on Thursday, February 20, through Saturday, February 22, 2014, to attend 25th Annual High School Honors Band (using district van). Motion by Wellman, seconded by Heineman.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve GCHS Academic team overnight trip request to Galt House, Louisville, Kentucky, on Saturday, March 15, through Monday, March 17, 2014, to compete in state competition for Governor's Cup (using district van). Motion by Miller, seconded by Heineman.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve Greysbranch CmPS & FPS team overnight trip request to Galt House, Louisville, Kentucky, on Saturday, March 15, through Monday, March, 17, 2014, to compete in Governor's Cup Competition at the state level in Future Problem Solving and in Community Problem Solving (using school bus). Motion by Miller, seconded by Wellman.

VOTE 5-0

Consider the recommendation of Superintendent Hall to approve McKell Middle School students' trip to Tim Horton Children's Foundation on March 19-21, 2014. NO cost to the district. Motion by Heineman, seconded by Miller.

VOTE 5-0

Unofficial

2. ANNUAL GREENBO RAILROAD SHOW BUS USE REQUEST –Page

Consider the recommendation of Superintendent Hall to approve Collis R. Huntington Railroad Historical Society bus use request for Tri-State Annual Greenbo Railroad Show at Greenbo Lake State Lodge on Saturday and Sunday, March 15 & 16, 2014. Cost of driver and bus use will be reimbursed by the society and insurance certificate will be provided. Motion by Miller, seconded by Heineman.

VOTE 5-0

3. APPROVAL OF EXTENDED DISABILITY LEAVE

Consider the recommendation of Superintendent Hall to approve the extended disability leave for Melissa Brown, MES teacher, from February 1, 2014 through the remainder of the 2013-2014 school year (without benefits) in compliance with board policy 03.1234. Motion by Adkins, seconded by Miller.

VOTE 5-0

4. FRYSC ASSURANCE CERTIFICATE FY'S 15-16 – Page 65

Consider the recommendation of Superintendent Hall to sign the Family Resource and Youth Services Center's Assurance Certificate for FY's 15-16, as submitted. Motion by Heineman, seconded by Miller.

VOTE 5-0

5. 2013-2014 TENTATIVE SCHOOL ALLOCATIONS – Pages 67-87

Consider the recommendation of Superintendent Hall, to approve the 2014-2015 Tentative School Allocations pursuant to 702 KAR 3.246(2) and Board Policy 02.4242 and 02.433, as submitted. Motion by Heineman, seconded by Adkins.

VOTE 5-0

6. 2012-2013 DISTRICT NUTRITIONAL & PHYSICAL ACTIVITY REPORT CARD – Pages 88-89

Discussion and Open Forum, Advertised in Ashland Daily Independent regarding publishing of 2012-2013 District & Physical Activity Report Card on Greenup County School District website.

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7. REVIEW/APPROVAL OF SUPERINTENDENT MONTHLY EXPENSES - Pages 90-98

___ **Cotton** ___ made the motion to review/approve the Superintendent's monthly expenses as submitted. ___ **Heineman** ___ seconded the motion.

VOTE **_5-0_**

8. FIRST READING AMEND BOE POLICY 09.36 SCHOOL-RELATED STUDENT TRIPS – Pages 99-100

Consider the recommendation of Superintendent Hall to approve First Reading of Board Policy 09.36 School-Related Students Trips to include statement, “In special circumstances, the superintendent may give initial approval for overnight trips...” as submitted. Motion by ___ **Cotton** ___, seconded by ___ **Heineman** ___.

VOTE **_5-0_**

9. AMEND BOE PROCEDURE 09.36 AP.21 FIELD TRIP REQUEST FORM – Page 101

~~Read and Review.~~ Change Not Needed.

10. SURPLUS PROPERTY

Consider the recommendation of Superintendent Hall to declare the following property as surplus to the district and to place for minimum bid or scrap.

1995 Ford truck F350 vin# 2FDHF36G6TCA13223

2005 Ford van E350 vin# 1FBNE31P35HA69377

2005 Chevrolet truck 3500 vin# 1GBJK34J9YF479955

1996 Dodge truck Ram 1500 vin#1B7HF16Z8TS584668

Motion by ___ **Cotton** ___, seconded by ___ **Heineman** ___.

VOTE **_5-0_**

VII. CLAIMS AND PAYROLL – Pages 102-127

Claims and Payroll reviewed prior to BOE meeting by ___ **Cotton** ___.

Consider the recommendation of Superintendent Hall to approve Claims and Payroll, as submitted and direct Treasurer to pay same. Motion by ___ **Wellman** ___, seconded by ___ **Miller** ___.

VOTE **_5-0_**

Unofficial

VIII. BOARD REPORTS – Pages 128-252

1. Attendance Report
2. Financial Status Memorandum
3. YTD MUNIS Reports for General Fund
4. MUNIS Balance Sheet
5. BOE Credit Card Report
6. Technology Work Order Reports
 - a) All Dist. IT from last report to current
 - b) All Open Dist. IT one month or older
 - c) All STC from last report to current
 - d) All Open STC one month or older

7. Maintenance Work Order Report

IX. EXECUTIVE SESSION

~~Consider the recommendation of Superintendent Hall to go into Executive Session at _____ p.m. in accordance with KRS 61.810 (1)(c)(e)(f) to discuss proposed or pending litigation against or on behalf of the district. Motion by _____, seconded by _____.~~

VOTE _____

~~MEETING CALLED BACK TO ORDER AT _____ P.M.~~

BOE Work Session (to discuss school section 7 requests and reciprocal agreements) was set on Wednesday, March 19, 2014, at 4:00 pm in the central office conference room.

X. ADJOURNMENT

Miller moved that the meeting adjourn at 7:52 P.M.

Heineman seconded the motion.

VOTE 5-0