

McKell Middle School

Use of School Space Policy

Space assignments will be based on what is best for students and space availability.

The principal shall be responsible for reporting to council during the first meeting of the school year, the plan for utilization of school space for the upcoming year. That plan should include the location of all classrooms, including music, PE, art and other special classes. This information should accompany the master schedule.

Any outside group wishing to use any of the school facility must complete the required paperwork, per school board policy.

Council Chair Signature: _____

Council Vice-Chair Signature: _____

Revised: 9-26-13

Previous Readings: 10-28-04, 12-2-04